

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

52478

DATE: July 13, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development ("HUD") in order to accept a grant in the amount of \$136,819 to be used to provide a Coordinated Access Liaison under HUD's Supportive Housing Program for the period, from October 1, 2016 through September 30, 2017

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement with the United States Department of Housing and Urban Development ("HUD") in order to accept a Supportive Housing Program grant in the amount of \$136,819 (Grant No. NY1050L2T041500), for the period from October 1, 2016 through September 30, 2017. This Grant will be used to fund the services of a Coordinated Access Liaison, a Department Grade 12 position (salary and Fringe). The Coordinated Access Liaison will work with the Department's wide array of Continuum of Care partners to define and reach consensus on how to implement the new processes required to create a fully functional Coordinated Assessment System.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as

well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The grant agreement with HUD does not involve the procurement of goods or services from a third party and therefore the provisions of the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) and the Westchester County Procurement Policy do not apply.

The proposed agreement will serve a **public purpose** by providing a senior Department administrator to coordinate all aspects of implementing our Coordinated Entry System as defined by our Continuum of Care Board.

The goals and objectives of the proposed agreement are to provide a Coordinated Access Liaison who will work with the Department's wide array of Continuum of Care partners to define and reach consensus on how to implement the new processes required to create a fully functional Coordinated Assessment System.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. Further, the goals and objectives of the proposed agreement are also in the best interests of the County in terms of both public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/AD/jpg

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$136,819 (Grant No. NY1050L2T041500) to be used to provide a Coordinated Access Liaison under HUD’s Supportive Housing Program for the period from October 1, 2016 through September 30, 2017; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688R	9852	T688	\$136,819

Budget Funding Year(s): 2016 Start Date: 10/01/2016 End Date: 09/30/2017
(must match resolution)

\$136,819
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACTS 10/25/2016 US/NEPAJ, SECRETARY