

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

52469

DATE: July 19, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with LexisNexis Risk Solutions FL Inc., pursuant to which it will provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs, for the period from August 1, 2016 through July 31, 2017, with the County having the sole option to extend the term for up to two (2) one (1) year periods thereafter.

Authority is requested for the County of Westchester (the "County") to enter into an agreement with LexisNexis Risk Solutions FL Inc. ("LexisNexis"), pursuant to which LexisNexis will provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs (the "Services"), for an amount not-to-exceed \$26,265.00, payable monthly as a monthly flat fee of \$2,188.75, for the period from August 1, 2016 through July 31, 2017, with the County having the sole option to extend the term for up to two (2) one (1) year periods thereafter, on the same terms and conditions, except for pricing, which will be as follows:

First Option Year: Monthly flat fee of \$2,254.50
Second Option Year: Monthly flat fee of \$2,322.25

On May 24, 2016, the County, acting by and through its Department of Social Services (the "Department"), and in accordance with Sections 6 and 13 of the Westchester County Procurement Policy, issued a request for proposals that solicited proposals from vendors to provide the Services (the "RFP"). In response to the RFP, the Department received two (2) proposals. The Department had several individuals review these proposals and evaluate them based upon the evaluation criteria specified in the RFP. The result of this review and evaluation was that the proposal from LexisNexis received the highest score and was, accordingly, ranked

first. The Department conducted an analysis of the price proposal from LexisNexis and found that it is reasonable. Based on the Department's review of the proposal from LexisNexis and LexisNexis's past performance under another contract with the County for similar services, the Department is satisfied that it is a responsible vendor for these services.

The proposed agreement will serve a public purpose by enabling the County to receive the Services, which will provide assistance in the detection and prevention of fraud in various public programs.

The goal and objective of the proposed agreement is to enable the County to receive the Services, which will provide assistance in the detection and prevention of fraud in various public programs.

The goal and objective of the proposed agreement is in the best interests of the County in terms of fiscal responsibility, as the County receiving the Services will ensure that the County has access to useful tools designed to help reduce fraud and waste in various public programs.

The goal and objective of the agreement will be monitored by the staff of the Department.

I respectfully recommend the adoption of the attached resolution.

KMM/EC/bdm/nr

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/25/2016 LISA M. BAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with LexisNexis Risk Solutions FL Inc. ("LexisNexis"), pursuant to which LexisNexis will provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs (the "Services"), for an amount not-to-exceed \$26,265.00, payable monthly as a monthly flat fee of \$2,188.75, for the period from August 1, 2016 through July 31, 2017, with the County having the sole option to extend the term for up to two (2) one (1) year periods thereafter, on the same terms and conditions, except for pricing, which will be as follows:

First Option Year: Monthly flat fee of \$2,254.50

Second Option Year: Monthly flat fee of \$2,322.25

; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

| | Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|------|--|-----------------------|------------------|-------------|
| 2016 | 101 | 22 | 4000 | 4420 | ----- | \$10,943.75 |
| 2017 | 101 | 22 | 4000 | 4420 | ----- | \$15,321.25 |
| | | | | | | |

Budget Funding Year(s): 2016-17 Start Date: 08/01/16 End Date: 07/31/17
(must match resolution)

Funding Source Tax Dollars: 61%
State Aid: 0%
\$26,265.00 Federal Aid: 39%
(must match resolution) Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/25/2016 - LISA MARIJA SECRETARY