

52194

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: June 7, 2016
SUBJECT: Authority to Enter into Agreement #16-914 in the matter of
Architectural and Engineering Services in connection with a New Maintenance Facility,
Dunwoodie Golf Course, Yonkers, New York

Consultant: Stephen Tilly, Architect
Agreement Amount: \$247,500.00

Subconsultant Approval: Werner E. Tietjen, PE, Consulting Engineer
Cuono Engineering, PLLC
John Meyer Consulting, PLLC
Carlin Simpson & Associates
Environmental Management Solutions of NY, Inc.

Authority of your Honorable Board is requested to enter into an Agreement in connection with architectural and engineering services for a New Maintenance Facility, Dunwoodie Golf Course, Yonkers, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to design and construct a New Maintenance Facility at Dunwoodie Golf Course. The existing maintenance building at Dunwoodie Golf Course is old and inadequate for the purpose it struggles to serve. This structure has not received any physical upgrades since it was built in 1955 and does not meet current OSHA standards. Large pieces of equipment are now stored outdoors resulting in a shorter life span with insufficient enclosed space for materials storage. The new maintenance facility will be located in the general vicinity of the existing building off the entrance drive. A reconfiguration of the existing layout, along with landscape screening, fencing and related site and infrastructure work is all part of the scope. The new facility will include a superintendent's office, mechanic's shop, employee break room, lockers, restroom, washroom and shower area, equipment storage area, chemical storage area (fertilizer, pesticide, etc.), chemical mixing area, and general work shop. The proposed office space shall be heated and air conditioned. Energy efficient lighting shall be implemented. The new facility will accommodate storage bins for loose material such as topsoil, tee and green mix, gravel, and stone. This agreement will benefit the public as it will enhance the functionality of the golf course ensuring its compliance with current building codes and safe continued use by golfers.

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Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on October 24, 2013, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on November 12, 2014 whereby BBS Architects, Landscape Architects, and Engineers, PC; Bernstein & Associates; Busing Associates, Architects, LLP; Foit-Albert Associates; KG&D Architects & Engineers, PC; Lothrop Associates LLP; Peter Gisolfi Associates, Architects and Landscape Architects, LLP; and Stephen Tilly, Architect were selected to possibly perform said services. On November 13, 2015, a request for proposal (RFP) was sent to the qualified firms and subsequently two (2) proposals were received on January 12, 2016.

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held April 18, 2016, selected Stephen Tilly, Architect, 22 Elm Street, Dobbs Ferry, New York 10522, as the number one firm to perform architectural and engineering services in connection with a New Maintenance Facility, Dunwoodie Golf Course, Yonkers, New York, for a total fee of \$247,500.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, Stephen Tilly, Architect, has requested the utilization of the following subconsultants: Werner E. Tietjen, PE, Consulting Engineer (Mechanical, Electrical, and Plumbing Engineering Services), 68 Purchase Street, Rye, New York 10580; Cuono Engineering, PLLC (Structural Engineering Services), 42 N. Main Street, Port Chester, New York 10573; John Meyer Consulting, PLLC (Civil Engineering and Land Surveying Services), 120 Bedford Road, Armonk, New York 10504; Carlin Simpson & Associates (Geotechnical and Environmental Engineering Services), 61 Main Street, Sayerville, New Jersey 08872; and Environmental Management Solutions of NY, Inc. (Hazardous Materials Evaluation Services), 23 State Street, Ossining, New York 10562.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

The proposed has been reviewed and is judged to be responsive to the task at hand.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

JTP/JA/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Stephen Tilly, Architect, 22 Elm Street, Dobbs Ferry, New York 10522, for architectural and engineering services associated with a New Maintenance Facility, Dunwoodie Golf Course, Yonkers, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$247,500.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Werner E. Tietjen, PE, Consulting Engineer (Mechanical, Electrical, and Plumbing Engineering Services), 68 Purchase Street, Rye, New York 10580; Cuono Engineering, PLLC (Structural Engineering Services), 42 N. Main Street, Port Chester, New York 10573; John Meyer Consulting, PLLC (Civil Engineering and Land Surveying Services), 120 Bedford Road, Armonk, New York 10504; Carlin Simpson & Associates (Geotechnical and Environmental Engineering Services), 61 Main Street, Sayerville, New Jersey 08872; and Environmental Management Solutions of NY, Inc. (Hazardous Materials Evaluation Services), 23 State Street, Ossining, New York 10562; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2020; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

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Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RGC1202E	6120-01	BA #52-2013	\$ 247,500.00

Budget Funding Year(s): 2016 Start Date: 07/15/2016 End Date: 12/31/2020
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$247,500.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____