

52190

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation

DATE: June 7, 2016

SUBJECT: Authority to Enter into Agreement #16-909
In the matter of Construction Administration Services in connection with the
Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District,
Greenburgh, New York

Consultant: Dolph Rotfeld Engineering, PC
Agreement Amount: \$81,026.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with construction administration services for the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

The objective of this project is to construct a new access driveway off Jackson Avenue for the Sprain Lift Pumping Station. Owned and operated by the Westchester County Department of Environmental Facilities ("WCDEF"), the Sprain Lift Pumping Station is located between the North and Southbound lanes of the Sprain Brook Parkway, just south of the Jackson Avenue Bridge in the Town of Greenburgh. It is extremely difficult to access this site in its current configuration both off Jackson Avenue and the Northbound Sprain Brook Parkway. WCDEF seeks to construct an access driveway off of Jackson Avenue along the steep embankment leading down to the Sprain Lift Pumping Station. The goal is to facilitate the daily access to this station with a pick up or utility truck. WCDEF would also need access for a Vactor truck and a tanker truck in an emergency. To accomplish this objective, the side slope requires a retaining wall system to support the embankment and a guiderail system for vehicle side slope protection. Site drainage, along with a culvert crossing at the base of the slope to carry stormwater off the Sprain Brook Parkway, shall also be incorporated. This work is necessary to provide improved access in order to properly maintain sanitary facilities owned and operated by WCDEF. This agreement will benefit the public as it ensures improved access enabling WCDEF in conducting its basic mission of providing wastewater treatment and maintaining water quality, thereby promoting public health policies and laws.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

On October 8, 2014, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide civil engineering and construction management services for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of twelve (12) qualified firms. The list was reviewed by the Professional Selection Board on April 18, 2016, whereby three firms were selected to possibly perform said services.

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By Resolution approved May 26, 2016, your Honorable Board authorized the County to negotiate with the firm of Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, and a proposal was submitted for construction administration services for the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York, for a total fee of \$81,026.00, pursuant to an approved budget.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

JTP/LR/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, for construction administration services for the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$81,026.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 16:909

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SBV7503I	6120-05	BA #189-2015	\$ 81,026.00

Budget Funding Year(s): 2016 Start Date: 07/15/16 End Date: 12/31/19
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$81,026.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____