

52066

DATE: May 20, 2016

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to amend a resolution approved on March 17, 2016 that authorized the County of Westchester to enter into an Agreement with Family Services of Westchester, Inc. to provide Cluster Homemaker/Personal Care services for the elderly under Title IIIB of the Older Americans Act, for an amount not-to-exceed \$45,664 in federal funds, payable at the agreed upon unit cost for services actually provided by the Contractor for the period commencing January 1, 2016 through December 31, 2016, by reflecting a new not-to-exceed amount of \$50,738, comprised of \$45,664 in Federal funds, payable at the agreed upon unit cost for services actually provided by the Contractor, and \$5,074 in Contractor matching funds.

By resolution approved on March 17, 2016 (the "March 17th Resolution") your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an agreement (the "Agreement") with Family Services of Westchester, Inc. ("the Contractor") for the purpose of providing Cluster Homemaker/Personal Care services in accordance with Title III-B of the Older Americans Act, as amended, to elderly persons 60 years or older residing in Westchester County (the "Program") for the Program period commencing on January 1, 2016 and terminating on December 31, 2016, in an amount not to exceed \$45,664 in federal funds, payable at the agreed upon unit cost for services actually provided by the Contractor, minus 10% Contractor match funds, up to the not-to-exceed amount of the contract. The Agreement has not yet been executed.

Due to a clerical error, the March 17th Resolution incorrectly provided that the "Federal funding for the Program would be in an amount not to exceed \$45,664, payable at the agreed upon unit cost for services actually provided by the Contractor *minus 10% Contractor matching funds, up to the not-to-exceed amount of the contract.*" While the amount of federal funding remains the same (i.e. \$45,664), the March 17th Resolution failed to specify that the 10% Contractor matching funds would be deducted from an aggregate not to exceed amount of \$50,738, not \$45,664. Accordingly, the Department now seeks the authority of your Honorable Board to correct this error by amending the March 17th Resolution to reflect an aggregate not

to exceed amount of \$50,738, comprised of \$45,664 in Federal funds, payable at the agreed upon unit cost for services actually provided by the Contractor, and \$5,074 in Contractor matching funds.

Except as specifically amended hereby, all remaining terms and conditions of the March 17th Resolution shall remain in full force and effect.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/16/2016 - LISA MARIJAH SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the resolution (#51230) approved on March 17, 2016 (the "March 17th Resolution") that authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Family Services of Westchester, Inc. (the "Contractor") to provide Cluster Homemaker/Personal Care services in accordance with Title III-B of the Older Americans Act, as amended, to elderly persons 60 years or older residing in Westchester County (the "Program") for the Program period commencing on January 1, 2016 and terminating on December 31, 2016 in an amount not to exceed \$45,664 in federal funds, payable at the agreed upon unit cost for services actually provided by the Contractor minus 10% Contractor matching funds, up to the not-to-exceed amount of the contract, be amended to reflect an aggregate not to exceed amount of \$50,738, comprised of \$45,664 in federal funds, payable at the agreed upon unit cost for services actually provided by the Contractor, and \$5,074 in Contractor matching funds; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the March 17th Resolution shall remain in full force and effect.

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement: \$45,664

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686R	4830	T-686	\$45,664

Budget Funding Years 2016 Start Date 1/1/16 End Date 12/31/16

(must match resolution)

Funding Source

\$45,664

(must match resolution)

Tax Dollars \$0

State Aid \$0

Federal Aid \$45,664

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/16/2016 - LISA MRIJAJ, SECRETARY