

52058

DATE: May 3, 2016

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authorization for the County of Westchester to:

- a) amend an agreement in order to exercise the first of its two (2) options to renew the agreement with Westchester Jewish Community Services, Inc. for the purpose of providing respite sitter companion services to caregivers providing for persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations under the Expanded In-Home Services for the Elderly Program ("EISEP") for the period commencing on April 1, 2016 and terminating March 31, 2017, for an amount not-to-exceed \$74,295 in State funds, and
- b) further amend the agreement to incorporate into the First Amendment and all option renewals thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to, certain contract provisions applicable to the Program; to replace the existing list of federal and state statutes, regulations and policies and to update certifications concerning public (Federal, State or Local) transactions in the initial Agreement with a revised list in the First Amendment.

By resolution approved on April 9, 2015 (the "April 9th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. (the "Contractor") for the purpose of providing respite sitter companion services to caregivers providing for persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations under the EISEP program (the "Program") for an amount not-to-exceed \$74,295 in State funds, to be paid pursuant to an approved budget, for the period commencing on April 1, 2015 and terminating on March 31, 2016, with the County having the sole option to renew the Agreement for up to two (2) additional one-year periods, subject to the further approval of your Honorable Board. The April 9th Resolution also stipulated that the Contractor is required to

contribute an amount not to exceed \$24,765 in matching funds to the Program. The initial Agreement was subsequently executed.

The County now seeks the approval of your Honorable Board to amend the Agreement with the Contractor in order to exercise the first renewal option under the Agreement to provide the Program, for the period commencing on April 1, 2016 and terminating on March 31, 2017 at the same funding amounts as the initial Agreement.

In addition to exercising the first of its two (2) options to renew the Agreement with the Contractor, the County also respectfully requests authority to further amend the Agreement to incorporate into the First Amendment and all the option renewals thereafter certain "Standard Assurances" as mandated by the New York State Office for the Aging ("NYSOFA"), including but not limited to a revised list of federal and state statutes, regulations, policies and contract provisions applicable to the Program.

For the previous fiscal year, a total of 5,061 hours of services were provided to approximately 33 seniors.

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

The Agreement with the Contractor is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, an appropriate resolution is herewith attached for your Honorable Board's consideration.

MC/SJ

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement in order to exercise the first of its two (2) options to renew the agreement (the "Agreement") with the Westchester Jewish Community Services, Inc. (the "Contractor") to provide respite sitter companion services to caregivers providing for persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations under the Expanded In-Home Services for the Elderly Program ("EISEP") for the period commencing on April 1, 2016 and terminating March 31, 2017, for an amount not-to-exceed \$74,295 in State funds, to be paid pursuant to an approved budget; and be it further

RESOLVED, that the Contractor is required to contribute an amount not to exceed \$24,765 in matching funds to the Program

RESOLVED, that the County is hereby authorized to further amend the Agreement with the Contractor by adding certain "Standard Assurances", including a revised list of federal and state statutes, regulations, policies and certain contract provisions as mandated by the New York State Office for the Aging ("NYSOFA") and to update certifications concerning public (Federal, State or Local) transactions in the initial Agreement with a revised list in the First Amendment; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the initial Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement: \$74,295.00
 First Amendment: \$74,295.00
 Total: \$148,590.00

Account to be Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object Sub-Object	Trust Account	Dollars
263	85	048R	4380	T048	\$74,295.00

Budget Funding Year(s) 2016 - 2017 Start Date 4/1/16 End Date 3/31/17
 (must match resolution)

Funding Source

State Aid \$74,295.00

\$74,295.00

(must match resolution)

APPROVED BOARD OF ACQUISITION CONTRACT - 06/16/2016 - LISA MRIJAJ, SECRETARY