

52057

DATE: April 19, 2016

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to enter into agreements with each of the contractors set forth in the attached Schedule "A", for the purpose of providing consumer directed in-home services, and homemaker and housekeeper services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program for the program period April 1, 2016 to March 31, 2017, for a total aggregate amount not to exceed \$1,789,703, comprised of \$1,464,302 in State funds and \$325,401 in County matching funds.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority to enter into agreements (the "Agreements") with the agencies (hereinafter the "Contractors") listed on the attached Schedule "A" for the purpose of providing consumer directed in-home services, and homemaker and housekeeper services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program (the "Program") for the program period April 1, 2016 through March 31, 2017, for a total aggregate amount not to exceed \$1,789,703, comprised of \$1,464,302 in State funds and \$325,401 in County matching funds, with the County having the sole option to renew the Agreements for up to one (2) additional one-year periods, subject to the prior approval of your Honorable Board. The Contractors are required to contribute an aggregate total not to exceed \$162,700 in Contractor matching funds to the Program.

The Contractors set forth in Schedule "A", will be paid hourly rates that are based on 90% of their approved 2016 Medicaid Personal Care rate, including recruitment and retention add-on. Contractors without approved Medicaid Personal Care rates will be reimbursed at 90% of the 2015 Average Hourly rate including recruitment and retention add-on for Westchester Home Care Agencies as contracted with the Department of Health.

The EISEP program benefits caregivers and care receivers by easing the burden on caregivers through the provision of consumer directed in-home services, and homemaker and housekeeper services.

The proposed agreements will serve a public purpose by providing services that enable seniors to remain at home, as most senior would prefer, thereby preventing premature institutionalization, which would come at greater expense and in a less desired environment.

The goals and objectives of the proposed agreements are to help seniors remain in their homes and communities through the provision of quality home care services that will also serve to provide relief to their caregiver(s).

The goals and objectives of the proposed agreements are in the best interests of the County in terms of health because the services to be provided with the grant funds will offer improved health and quality of life for the frail elderly and their caregivers by easing their burden through the provision of consumer directed in-home services, and homemaker and housekeeper services. The proposed agreements are also in the best interests of the County in terms of fiscal responsibility because they effectively allow seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the proposed agreements will be tracked and monitored by case managers through bi-monthly calls to seniors and their caregivers as to the quality of the services they are receiving and their satisfaction with the services. In addition, the Department's staff monitors and reviews case managers' client case records and records of service at the agencies providing these services, using forms approved by the New York State Office for the Aging ("NYSOFA"). Review of the program is done annually by a County monitor, as well as a monitor from NYSOFA.

For the previous fiscal year, a total of 94,896 hours of homemaker and housekeeping services were provided to approximately 237 seniors.

The Agreement with the agencies is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

It should be noted that Lifting up Westchester, Inc. listed in the attached Schedule "A" was formerly known as Grace Church Community Center, Inc. d/b/a Neighbors Program. The agency provided documentation of the name change to the Department on April 12, 2016.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/

APPROVED BOARD OF ACQUISITION & CONTRACTS 05/26/2016 J. CAMPALAJ, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into agreements (the "Agreements") with the agencies (hereinafter the "Contractors") listed in the attached Schedule "A", to provide consumer directed in-home services, and homemaker and housekeeper services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program (the "Program") for the program period April 1, 2016 through March 31, 2017, for a total aggregate amount not to exceed \$1,789,703, comprised of \$1,464,302 in State funds and \$325,401 in County matching funds, to be paid based on a percentage of the Medicaid rates approved by the State Department of Health; and be it further

RESOLVED, that the Contractors are required to contribute an aggregate amount not to exceed \$162,700 in Contractor matching funds to the Program; and be it further

RESOLVED, that the County at its sole option may renew the Agreements with the Contractors for up to two (2) additional one-year periods, subject to the further approval of your Honorable Board; and be it further

RESOLVED, that the Agreements are subject to County Appropriations; and be it further

RESOLVED, that the Agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate one or more of the Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to one or more of the Contractors, then such Contractors shall have the right to terminate their respective Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

This Agreement \$1,789,703
TOTAL \$1,789,703

Account to be
Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048R	4380	T048	\$1,789,703

Budget Funding Year(s) 2016 - 2017 Start Date 4/1/16 End Date 3/31/17
(must match resolution)
Funding Source

State Aid \$1,464,302
Tax Dollars \$325,401

\$1,789,703
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/26/2016 - LISA MARIJAJ, SECRETARY

SCHEDULE "A"

CONSUMER DIRECTED IN-HOME SERVICES, AND HOMEMAKER AND HOUSEKEEPER
CONTRACTOR AGENCIES: 2016 - 2017

(To be reimbursed at their respective approved Medicaid Rates)

Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services
Any-Time Home Care, Inc.
Barksdale Home Care Services Corp.
Concepts of Independence, Inc.
Family Service of Westchester, Inc.
Family Service Society of Yonkers
Lifting Up Westchester, Inc.
Home Health Services of Westchester Jewish Community Services, Inc.
Interim Health Care of Greater NY
Mrs. G's Services, LLC
New Vision Home Care Services, LLC
Priority Home Care, Inc.
Westchester Care at Home, Inc.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/26/2016 - LISA MARIJAJ, SECRETARY