



Department of Emergency Services

Memorandum

**52030**

Date: May 16, 2016

To: The Honorable Board of Acquisition and Contract

From: John M. Cullen, Commissioner of Emergency Services

Re: **Authority to exempt from the Westchester County Procurement Policy an amendment to a short form Agreement with Mobile Satellite Technologies (“MST”) pursuant to which MST will provide satellite data, internet, telephone and video services to the Department of Emergency Services’ Field Communications Vehicle and Department of Public Safety’s Command Vehicle, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures.**

Authority is hereby requested from your Honorable Board to exempt pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures from the Westchester County Procurement Policy an amendment to a “short form” contract with Mobile Satellite Technologies (“MST”) pursuant to which MST will provide satellite data, internet, telephony and video services to the Department of Emergency Services’ Field Communications Vehicle and Department of Public Safety’s Command Vehicle.

Ordinarily, under Section 5(a) of the Procurement Policy, the County is required to solicit oral or written quotations from no fewer than three persons customarily providing the required services in order to authorize such additional services. Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County.

MST has provided satellite data, internet, telephony and video services to the Department of Emergency Services’ Field Communications Vehicle and Department of Public Safety’s Command Vehicle for several years and their level of service has been exemplary. The service provided by MST meets the needs of the Department of Emergency Services and Department of Public Safety by providing a fixed cost, unlimited fixed data plan and a satellite orbit angle that has the best accessibility for the terrain in Westchester County.

MST is exceptionally qualified to provide the level of service the County requires because of the satellite orbit angle and unlimited data plan. When planning for an emergency, the duration and frequency cannot be predetermined. Having the unlimited data plan MST provides will allow for fixed budgeting in this agreement.

For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the amendment of this agreement from the County Procurement Policy. Accordingly, a Resolution to exempt the amendment to the contract with MST is hereby submitted for your Honorable Board's consideration.

JMC/jrc

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/09/2016 USA MRIJAS SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

**RESOLVED**, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting price quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with an amendment to an agreement with Mobile Satellite Technologies to provide satellite data, internet, telephony and video services to the Department of Emergency Services' Field Communications Vehicle and Department of Public Safety's Command Vehicle.

APPROVED BOARD OF ACQUISITION CONTRACT - 0009/2016 - LISA MARIJAS, SECRETARY