

52022

DATE: May 11, 2016

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, MD
Commissioner of Health

RE: Authorization to Amend an Existing "Short Form" Agreement with Patricia Louissaint by increasing the amount not-to-exceed by \$30,800 to provide additional Community Health Advocate ("CHA") services during the same period, pursuant to an approved budget, for a total revised amount not-to-exceed \$36,800 to be paid at the same contract hourly rate.

On April 20, 2016, the County, acting by and through its Department of Health (the "WCHD"), entered into a "short form" agreement with Patricia Louissaint ("Contractor") to provide In Person Assistor/Navigator support services for the term 04/01/16 through 03/31/17, pursuant to an approved budget, for a total amount not-to-exceed \$6,000, to be paid at the stated contract hourly rate. This initial contract not-to-exceed amount is being funded through savings in the NYSDOH IPA/Navigator grant. This contract has been executed.

The Contractor was deemed best qualified from six candidates interviewed and presented extensive experience with the public and the target population to be served. We received rate quotes from all candidates and we negotiated the rate with the Contractor chosen.

The WCDH is now requesting authorization to amend the existing contract with Patricia Louissaint in order to increase the amount not-to-exceed by \$30,800 to provide additional Community Health Advocate ("CHA") services, pursuant to an approved budget, for the revised total amount not-to-exceed \$36,800 to be paid at the same contract hourly rate.

As the WCDH has been awarded continued funding from the Community Service Society of New York ("CSSNY") for the CHA Program, the Contractor will transition to the provision of CHA services, which has been designed to offer local Westchester County residents assistance in obtaining and navigating different kinds of health coverage. This contract amendment will be funded from CSSNY's Affordable Care Act Consumer Assistance Program ("CAP") grant.

This contract will promote the public health and general welfare of all Westchester residents including parents, children, seniors, and medically, culturally and linguistically underserved populations will continue to be served by re-establishing a CHA program in the County.

The goal and objectives are to help all County residents access affordable health insurance coverage and health care options through additional individualized counseling sessions, including assistance with eligibility assessment, enrollment and difficulty using existing health insurance benefits including coverage obtained in the NYSOH Marketplace.

The WCDH will monitor the Contractor's performance on a monthly basis by monitoring compliance with the CHA program's productivity targets.

All other terms and conditions of the original contract shall remain the same.

Approval of the attached resolution is respectfully requested.

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, BE IT HEREBY

RESOLVED, that the County of Westchester, acting by and through its Department of Health (“WCDH”), is authorized to amend the existing contract with Patricia Louissaint in order to increase the amount not-to-exceed by \$30,800 to provide additional Community Health Advocate (“CHA”) services, pursuant to an approved budget, for the revised total amount not-to-exceed \$36,800 to be paid at the same contract hourly rate; and, be it further

RESOLVED, that all other terms and conditions of the original contract shall remain the same; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this Resolution in the manner prescribed by law.

Department of Health
County of Westchester
10 County Center Road, 2nd Floor
White Plains, New York 10607
May 11, 2016

| | |
|-----------------------|-----------------|
| Original Agreement | \$6,000 |
| First Amendment | \$ |
| This Amendment | \$30,800 |
| TOTAL | <u>\$36,800</u> |

Agreement # HLT16104503A

| Account to be Charged/Credited | Fund | Dept | Major Program, Program & Phase or Unit | Object/ Sub-Object | Trust Account | Dollars |
|--------------------------------|------|------|--|--------------------|---------------|----------|
| | 263 | 27 | 080R | 4380 | T080 | \$30,800 |

Budget Funding Year(s) (must match resolution) 16-17 Start Date 04/01/16 End Date 03/31/17

| | | |
|-------------------------|-------------|---|
| Funding Source | Tax Dollars | |
| \$30,800 | State Aid | <u>Pass Thru Community Services Society of NY</u> |
| (must match resolution) | Federal Aid | <u>Pass Thru Community Services Society of NY</u> |
| | Other | |