

**52016**

**DATE:** May 11, 2016

**TO:** The Honorable Board of Acquisition and Contract

**FROM:** Kevin J. Plunkett  
Deputy County Executive

**SUBJECT:** **Resolution to exempt an agreement with the Animal Welfare League of Westchester County, Inc. for public humane education program services from the procedures of the Westchester County Procurement Policy.**

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Authority is hereby requested from your Honorable Board to exempt from the procedures of the Westchester County Procurement Policy (the "Procurement Policy") an agreement between the County of Westchester (the "County") and the Animal Welfare League of Westchester County, Inc. (the "League") pursuant to which the League will provide public humane education program services in responsible dog ownership for a term from March 15, 2016 through March 14, 2017 for an amount not to exceed Ten Thousand (\$10,000) Dollars, payable pursuant to an approved budget (the "proposed agreement").

The League has provided public humane education program services in responsible dog ownership for the County for more than twenty years.

The League is a New York not-for-profit corporation which arranges for spaying and neutering, education, home to home pet adoption, emergency aid and numerous other services to benefit pets and their owners. The League is staffed primarily by volunteers and is supported by public contributions. As a result, the League can provide an extensive education program with a modest budget in the amount of \$10,000. Because the League provides needed services, it is in the best interest of the County to enter into the proposed agreement with the League.

During the course of the proposed agreement, the League will assist and/or provide at least one hundred fifty-four (154) dogs with free pet spaying and at least one thousand seven hundred eighty (1,780) dogs with reduced cost spaying. The League will also assist at least four hundred (400) needy pet owners by paying or reducing their veterinary bills through outreach to local veterinarians and will provide at least thirty-five (35) needy pet owners with monthly pet food coupons. The League will field at least sixty-four (64) calls regarding lost pets and will assist in recovering at least ten (10) such lost pets through its pet locating service. The League will also provide information and referral services to at least four hundred seven (407) residents regarding rabies, wildlife, pet concerns and animal cruelty, and will provide information and services to at least eighty-three (83) residents regarding prevention of animal cruelty.

The League will submit quarterly statistical reports to the County as a basis for measurement of its performance under the proposed agreement.

The proposed agreement will serve the public interest by educating the public about the proper treatment of animals, including the need for spaying and neutering of pets as well as their proper care and feeding. The League assists residents who could not otherwise afford to keep their pets by providing pet food coupons and subsidizing the cost of spaying and neutering and other veterinary services. In addition, the League has successfully assisted many County pet owners in locating their lost pets.

Given the exemplary performance of the League in its prior agreements with the County, it is proposed that the County's best interests would be served by exempting the County's proposed agreement with the League from Procurement Policy procedures pursuant to Section 3(a)(xxi) thereof.

A separate resolution seeking your Honorable Board's approval of the proposed agreement has not been submitted herewith because Board of Acquisition and Contract approval is not required due to the proposed agreement's not-to-exceed amount being less than Twenty Thousand \$20,000 Dollars. However, it should be noted that the agreement will not be entered into unless your Honorable Board approves the attached resolution.

Accordingly, a resolution to exempt this proposed agreement from the requirements of the Westchester County Procurement Policy pursuant to section 3(a)xxi is hereby submitted for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 001097246 - LISA M. RYAN, SECRETARY

## RESOLUTION

Upon recommendation from the Deputy County Executive, it is hereby:

**RESOLVED**, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting quotations, is neither cost effective nor expedient, and accordingly not in the best interests of Westchester County (the "County") in connection with the County's procurement of an agreement for public humane education services from the Animal Welfare League of Westchester County, Inc.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/09/2016 - USA MRP/SECRETARY