



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe M. Gille  
First Deputy Commissioner

**51969**

**DATE:** May 4, 2016

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Kevin M. McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority to amend six (6) agreements with the six (6) agencies listed below for the purpose of operating youth employment programs for economically disadvantaged youth, ages 14-24, under the Workforce Innovation and Opportunity Act of 2014, PL 113-128, and its implementing regulations (“WIOA”), by 1) expanding the scope of services to include summer youth employment and work experience assistance; and 2) increasing the total aggregate not-to-exceed amount by an additional \$67,580.12, from a total aggregate amount not-to-exceed \$891,176 to a new total aggregate amount not-to-exceed \$958,756.12, and to pay each agency an additional amount not-to-exceed \$11,263.36, to compensate them for additional services rendered.

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By resolution approved on September 17, 2015 (the “September 17<sup>th</sup> Resolution”), your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Social Services Office of Workforce Development (the “Department”), to enter into a total of seven (7) agreements with seven (7) agencies listed in the September 17<sup>th</sup> Resolution (the “Agreements”), for the purpose of operating youth employment programs for economically disadvantaged youth, ages 14-24, under WIOA, for the period from July 1, 2015 through June 30, 2016, for a total aggregate amount not-to-exceed \$891,176 in the individual not-to-exceed amounts set forth in the September 17<sup>th</sup> Resolution, pursuant to approved budgets, with the County having the option, in its sole discretion, to extend the term of each agreement for up to three (3) additional one-year periods. The Agreements were subsequently executed.

Thereafter, by resolution approved on January 21, 2016, your Honorable Board authorized the County to 1) terminate the agreement with the Westchester Community Opportunity Program, Inc., one of the seven (7) agencies listed in the September 17<sup>th</sup> Resolution, thereby reducing the total number of agencies operating youth employment programs from seven (7) to six (6); and 2) amend the agreement

with the Putnam Northern Westchester Board of Cooperative Educational Services (“BOCES”), another of the agencies listed in the September 17<sup>th</sup> Resolution, in order to expand the scope of services to include 40 additional youth and to increase the not-to-exceed amount by an additional \$72,330, from an amount not-to-exceed \$98,519 to an amount not-to-exceed \$170,849, with all other terms and conditions set forth in the agreement with BOCES to remain the same. The amendment to the agreement with BOCES was subsequently executed.

The County recently received an additional \$67,580.12 in WIOA Youth Work Experience Funds and desires to use said funds to expand the scope of services under the Agreements to enable the agencies to assist the youth enrolled in the program to find summer employment and participate in other work experience activities. In consideration for providing these additional services, the County will pay each agency an additional amount not-to-exceed \$11,263.36.

Accordingly, authority is requested for the County, acting by and through the Department, to amend the six (6) agreements with six (6) agencies, as listed below, for the purpose of operating youth employment programs for economically disadvantaged youth, ages 14-24, under WIOA, for the term commencing on July 1, 2015 and continuing through June 30, 2016, for a total aggregate amount not-to-exceed \$891,176, by 1) expanding the scope of services to include summer youth employment and work experience assistance; and 2) increasing the total aggregate not-to-exceed amount by an additional \$67,580.12, from a total aggregate amount not-to-exceed \$891,176 to a new total aggregate amount not-to-exceed \$958,756.12, and to pay each agency an additional amount not-to-exceed \$11,263.36, as set forth below, to compensate them for additional services rendered.

**WIOA WORKFORCE DEVELOPMENT ACADEMY FOR YOUTH PROGRAM**

<u>Agency Name</u>	<u>Original Funding Amount</u>	<u>Funding Increase</u>	<u>New Funding Amount</u>
The Children’s Village, Inc.	\$146,940.00	\$11,263.36	\$158,203.36
City of Mount Vernon Youth Bureau	\$148,387.00	\$11,263.36	\$159,650.36
The City of White Plains Youth Bureau	\$125,000.00	\$11,263.36	\$136,263.36
The Guidance Center of Westchester, Inc.	\$150,000.00	\$11,263.36	\$161,263.36
Putnam Northern Westchester BOCES	\$170,849.00	\$11,263.36	\$182,112.36
Westhab, Inc.	<u>\$150,000.00</u>	<u>\$11,263.36</u>	<u>\$161,263.36</u>
<b>Total</b>	<b>\$891,176</b>	<b>\$67,580.12</b>	<b>\$958,756.12</b>

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreements shall remain in full force and effect.

The proposed Agreements will serve a public purpose by facilitating the Westchester Putnam Workforce Development Academy for Youth (WDAY) pursuant to WIOA, to operate youth employment programs which will enhance graduation rates, workforce skills and self sufficiency among the youth of Westchester and Putnam Counties.

The goals and objectives of the proposed agreements are to serve no less than 361 youth and achieve the following outcomes:

- Placement in employment or education at a rate of 70.5% for the first and third quarters after exit
- Attainment of a degree or certificate at a rate of 65.9%
- Literacy and Numeracy at a rate of 56.7%

The goals and objectives of the proposed agreements are in the best interest of the County in terms of public safety because the youth are less likely to engage in negative social behavior while they are participants in this program. The goals and objectives of the proposed agreements are also in the best interests of the County in terms of fiscal responsibility, as participants who are economically disadvantaged are more likely to become self sufficient as they obtain educational assistance, job training and other skills necessary to prepare them for the job market. This program would reduce their dependence on public assistance and other related programs as many of them would obtain higher education and employment.

The goals and objectives of the proposed agreements will be monitored and tracked via monthly reports submitted by the contractors. The program staff will review all youth data, including services and outcomes, in the New York State Department of Labor ("NYSDOL") One Stop Operating System.

Accordingly, I most respectfully recommend approval of the attached resolution.

KMM/AT/jpg

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/02/2016 - USA MUNICIPAL SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Development, is authorized to amend the six (6) agreements with six (6) agencies, as listed below, for the purpose of operating youth employment programs for economically disadvantaged youth, ages 14-24, under the Workforce Innovation and Opportunity Act of 2014, PL 113-128, and its implementing regulations ("WIOA") for the term commencing on July 1, 2015 and continuing through June 30, 2016, for a total aggregate amount not-to-exceed \$891,176 (the "Agreements"), by 1) expanding the scope of services under the Agreements to include summer youth employment and work experience assistance; and 2) increasing the total aggregate not-to-exceed amount thereunder by an additional \$67,580.12, from a total aggregate amount not-to-exceed \$891,176, to a new total aggregate amount not-to-exceed \$958,756.12, and to pay each agency an additional amount not-to-exceed \$11,263.36, as set forth below, to compensate them for additional services rendered.

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<b>Total</b>	<b>\$891,176</b>	<b>\$67,580.12</b>	<b>\$958,756.12</b>

;and be it further

**RESOLVED**, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreements shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Account to be Charged/credited	Fund	Dept.	Unit	Object/ Sub Object	Trust Account	Dollars
	275	22	401Q	7340	T401	\$67,580.12

Budget Funding Year(s) 2015- 2016 Start Date: N/A End Date: N/A  
 (Must match resolution)

Funding Source	Tax Dollars:
<u>\$67,580.12</u>	State Aid:
	Federal Aid: <u>100%</u>
	Other: