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DATE: May 3, 2016

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to enter into an agreement with Family Service Society of Yonkers to provide Guardianship Services for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law, in an amount not-to-exceed \$45,000 in County tax dollars, for the program period January 1, 2016 through December 31, 2016.

The County of Westchester, acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with Family Service Society of Yonkers ("FSSY") also (the "Contractor"), to provide Guardianship Services for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law (the "Program") in an amount not-to-exceed \$45,000 in County tax dollars, payable at the agreed upon unit-cost for actual services provided for the program period January 1, 2016 through December 31, 2016.

The Agreement will serve a public purpose by providing supportive services that optimally maintain the physical, mental, and economic well being of Westchester County seniors to facilitate them living in the community for as long as possible in order to avoid premature institutionalization.

The goals and objectives of the Agreement are to provide seniors throughout Westchester County with care management services including Care Planning that creates a menu of services and funds, when necessary and available, to help them afford and be linked to services such as home care, respite care using respite in their home or at social model day care programs. These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle. They also help to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion.

The proposed agreement is exempt from application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (ix).

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/26/2016 - LISA MARIJAJ, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Family Service Society of Yonkers (the "Contractor"), to provide Guardianship Services for incapacitated individuals 60 years and older residing in Westchester County under Article 81 of the New York State Mental Hygiene Law (the "Program") in an amount not-to-exceed \$45,000 in County tax dollars, payable at the agreed upon unit cost for actual services provided for the program period January 1, 2016 through December 31, 2016; and be it further

RESOLVED, that the Agreement with the Contractor is also subject to County Appropriations; and be it further

RESOLVED, that the Agreement with the Contractor is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	686R	4380	T686	\$45,000
Budget Funding Year(s) <u>2016</u> Start Date <u>1/1/16</u> End Date <u>12/31/16</u> (must match resolution)						
Funding Source		Tax Dollars	<u>\$45,000</u>			
		State Aid	<u>\$ 0</u>			
<u>\$45,000</u>		Federal Aid	<u>\$ 0</u>			
(must match resolution)		Other	<u>\$ 0</u>			

APPROVED BOARD OF ACQUISITION & CONTRACTS 05/26/2016 - LISA MRIJAJ, SECRETARY