

April 22, 2016

**ID: 51945**

**TO:** Board of Acquisition and Contract

**FROM:** Kevin Cheverko  
Commissioner of Correction

**RE: Resolution authorizing the County Of Westchester to amend its agreement with Public Safety Psychology, PLLC for psychological testing of correction officer candidates commencing January 1, 2015 and expiring December 31, 2015 with four (4) options for the County, in order to exercise the first renewal option and increase the not-to-exceed amount of the agreement by \$41,000 to a new total of \$102,000.**

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On November 20, 2014, your Honorable Board approved a Resolution authorizing the County of Westchester to enter into an agreement with Public Safety Psychology, PLLC, for psychological testing of correction officer candidates commencing January 1, 2015 and expiring December 31, 2015, for a not-to-exceed amount of \$41,000, subject to County renewal for up to four (4) one (1) year periods (the "Agreement").

On August 12, 2015, your Honorable Board approved a Resolution authorizing the County to amend the Agreement by increasing the amount payable by \$20,000 to a new total amount not to exceed \$61,000.

Authority of your Honorable Board is now requested to further amend the Agreement in order to exercise the County's first renewal option for the period from January 1, 2016 through December 31, 2016, and increase the aggregate not to exceed amount over the contract term by \$41,000 to a new total amount not to exceed \$102,000, payable pursuant to an approved budget.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) viii of the Policy.

The goals and objectives of this agreement are to effectively and comprehensively screen potential correction officer candidates for psychological suitability prior to offering employment at the Department of Correction. Through a multi-year contract, DOC will benefit from continuity with a vendor that will be familiar with the Department's expectations concerning its workforce.

The goals will be tracked by direct contact between the Special Investigations Unit and the vendor, spot checks of the screening process (i.e. ensuring that candidates are examined for

the full duration of time required under the contract), firsthand review of all final reports and invoices generated by vendor by Special Assistant to Commissioner.

The public purpose is to ensure that the Department of Correction successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional setting.

Accordingly, approval of the attached resolution is most respectfully requested.

KC/dlv

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/26/2016 - LISAMRIJAJ, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of Correction, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Correction, is hereby authorized to amend its agreement with Public Safety Psychology, PLLC for psychological testing of correction officer candidates commencing January 1, 2015 and expiring December 31, 2015, for a not-to-exceed amount of \$61,000 subject to County renewal for up to four (4) one (1) year periods, in order to exercise the County's first renewal option for the period from January 1, 2016 through December 31, 2016, and increase the aggregate not to exceed amount over the contract term by \$41,000 to a new total amount not to exceed \$102,000, payable pursuant to an approved budget; and be it further

**RESOLVED** that all other terms and conditions of the agreement, as amended, shall remain the same; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	35	1000	4380		\$41,000

Budget Funding Year(s) 2016 Start Date 1/1/2016 End Date 12/31/2016  
 (must match resolution)

Funding Source Tax Dollars \$41,000  
 State Aid \_\_\_\_\_  
 \$ 41,000 Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/26/2016 - COUNTY CLERK/SECRETARY