



Westchester Community College

State University of New York

51918

April 27, 2016

To: Board of Acquisition and Contract

From: Belinda S. Miles
President

Re: Resolution to exempt from the Westchester County Procurement Policy an Agreement with Corporate Cost Control, Inc. for the provision of consultant services in connection with unemployment claims administration and related matters, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures

Authority is requested from your Honorable Board to exempt from the Westchester County Procurement Policy a contract with Corporate Cost Control, Inc. for the provision of consultant services in connection with unemployment claims administration and related matters, including, but not limited to, unemployment insurance hearings and reporting, for a term commencing January 1, 2016 through December 31, 2019, in an amount of \$11,200, payable quarterly.

Corporate Cost Control has been providing these services to the College for a number of years and during that time has gained great familiarity with the employment policies and operations of the College. Their performance has been more than satisfactory and the compensation that would be paid to them over the four-year term is more than reasonable. Additionally, engagement of a different firm would entail a transition period that could be disruptive to the processing of these claims. For these reasons it would be in the best interest of the County to continue utilizing Corporate Cost Control, Inc. for the provision of consultant services in connection with unemployment claims administration and related matters.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. For the reasons described above, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the County Procurement Policy. An appropriate resolution is hereby submitted for your consideration.

BSM:me
Attachment

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with Corporate Cost Control, Inc. for consultant services in connection with unemployment claims administration and related matters.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/20/2018 ESTERHUAJ, SECRETARY