



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

51668

DATE: March 31, 2016

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the Family Service Society of Yonkers, pursuant to which it will operate and manage a representative payee program, for an amount not-to-exceed \$205,234, for the period from July 1, 2016 through June 30, 2017, with the County having the sole option to extend the term of the agreement for up to six (6) one (1) year periods thereafter, on the same terms and conditions.

Authority is requested for the County of Westchester (the "County") to enter into an agreement with the Family Service Society of Yonkers ("FSSY"), pursuant to which FSSY will operate and manage a representative payee program (the "Services") for people with disabilities being served by either the Adult Protective Services unit of the Department of Social Services ("DSS") or by the Department of Community Mental Health and who are in need of such financial management services (such individuals being the "Target Population"), for an amount not-to-exceed \$205,234, payable pursuant to an approved budget, for the period from July 1, 2016 through June 30, 2017, with the County having the sole option to extend the term of the agreement for up to six (6) one (1) year periods thereafter, on the same terms and conditions.

On December 17, 2015, the County, acting by and through DSS, issued a request for proposals that solicited proposals from vendors to provide the Services (the "RFP"). In response to the RFP, the Department received three (3) proposals. The Department had several individuals review these proposals and evaluate them based upon the evaluation criteria specified in the RFP. The result of this review and evaluation was that the proposal from FSSY received the highest score and was, accordingly, ranked first. The Department conducted an analysis of the cost proposal from FSSY and found that it is reasonable. Based on the Department's review of the proposal from FSSY and FSSY's performance under previous contracts with the County,

the Department is satisfied that it is a responsible vendor for these services.

The proposed agreement will serve a public purpose by enabling the County to provide financial management assistance to individuals in the Target Population who are unable to manage their own finances, and thereby assist in improving their quality of life.

The goal and objective of the proposed agreement is to enable the County to provide financial management assistance to individuals in the Target Population who are unable to manage their own finances.

The goal and objective of the proposed agreement is in the best interests of the County in terms of health and welfare, as the individuals served under the proposed agreement will have an improved quality of life as a result of receiving assistance from the County in managing their finances.

The goal and objective of the proposed agreement will be tracked and monitored by the staff of DSS.

I respectfully recommend the adoption of the attached resolution.

KMM/NS/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/20/2016 - LISI, RIJAS, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with the Family Service Society of Yonkers ("FSSY"), pursuant to which FSSY will operate and manage a representative payee program for people with disabilities being served by either the Adult Protective Services unit of the Department of Social Services or by the Department of Community Mental Health and who are in need of such financial management services, for an amount not-to-exceed \$205,234, payable pursuant to an approved budget, for the period from July 1, 2016 through June 30, 2017, with the County having the sole option to extend the term of the agreement for up to six (6) one (1) year periods thereafter, on the same terms and conditions (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2016	101	22	8900	5960	-----	\$102,617
2017	101	22	8900	5960	-----	\$102,617

Budget Funding Year(s):2016-17
(must match resolution)

Start Date: 07/01/16

End Date: 06/30/17

Funding Source
\$205,234.00
(must match resolution)

Tax Dollars: 27%
State Aid: 43%
Federal Aid: 30%
Other: