

51610

DATE: March 29, 2016

TO: Honorable Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs & Services

RE: Request authority for the County of Westchester to renew an agreement with Pace University by and through its Women's Justice Center to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents, 60 years and over for an amount not to exceed \$124,126 to be paid pursuant to agreed upon unit costs for the program period January 1, 2016 and continuing through December 31, 2016.

By resolution approved on April 9, 2015 (the "April 9th Resolution") your Honorable Board, authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an Agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Contractor"), to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents 60 years and over (the "Program"), for an amount not to exceed \$124,126 in County funds, payable pursuant to the agreed upon unit cost. The May 9th resolution also stipulated that the term of the Agreement would commence on January 1, 2015 and continue through December 31, 2015, with the County having the sole option to renew the Agreement for up to three (3) additional one (1) year periods, provided, however that the unit-cost may be adjusted upward in order to account for cost of living increases at the sole option of the County, subject to availability of funds, acceptable past performance, and subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

The County now seeks the approval of your Honorable Board to exercise the first of its three (3) options to renew the Agreement with the Contractor to provide the Program for the term commencing on January 1, 2016 and continuing through December the 31, 2016, in an amount not to exceed \$124,126, payable pursuant to the agreed upon unit costs (the "First Amendment").

The proposed Amendment is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xix, thereof.

For the 2015 program year, Pace provided legal assistance to 103 seniors and conducted trainings that benefited 419 participants.

Except as specifically provided hereunder, all remaining terms and conditions of the Agreement shall remain in full force and effect.

It should be noted that the Contractor has successfully implemented the program through prior agreements with the County.

Accordingly, your favorable action on the attached Resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/21/2016 - LISA MNUAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is authorized to exercise the first of its three (3) options to renew an Agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Contractor"), to provide Legal Services and Elder Abuse Training Services to elderly Westchester County residents, 60 years and over (the "Program"), for an amount not to exceed \$124,126 in County funds, payable pursuant to the agreed upon unit costs for a term commencing on January 1, 2016 and continuing through December 31, 2016 (the "First Amendment"); and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Agreement: \$124,126
 First Amendment: \$124,126
 Total: \$248,252

| Account to be Credited/Charged | Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|--------------------------------|------|------|--|--------------------|---------------|-----------|
| Charged | 263 | 85 | 686R | 4380 | T686 | \$124,126 |

Budget Funding Year(s) 2016 Start Date 1/01/2016 End Date 12/31/16
 (must match resolution)

Funding Source Tax Dollars \$124,126
 State Aid \$0 _____
\$124,126 Federal Aid \$0 _____
 (must match resolution) Other \$0 _____