

ID51604

March 28, 2016

TO: Board of Acquisition and Contract

FROM: Kathleen O'Connor, Commissioner
Department of Parks, Recreation and Conservation

RE: Contract with Nunataks, Ltd. d/b/a The Greenburgh Nature Center for the provision of County-wide Nature and Environmental Education Programs during the period January 1, 2016 – December 31, 2016 in an amount not to exceed \$35,000.00, payable pursuant to an approved budget.

Authority to enter into an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center for the provision of family nature programs and environmental education programs that serve the people of Westchester County during the period of January 1, 2016 through December 31, 2016, for an amount not to exceed \$35,000.00, payable pursuant to an approved budget.

The Greenburgh Nature Center will use Ten Thousand Two Hundred (\$10,200) Dollars towards nature education programming and projects in districts throughout Westchester County. These include Ardsley, White Plains, Yonkers, Mt. Vernon, Greenburgh Central 7, Edgemont, Scarsdale, New Rochelle and Rye. The Greenburgh Nature Center has been actively developing nature education programming for Westchester since its founding in 1975.

Each project involves working with students in pre-school, elementary and middle school grades (ages 2-14). The number of participants ranges from 18-25 students to an entire grade of 130-150 students.

Eleven Thousand Nine Hundred (\$11,900) Dollars will be used toward providing community weekend events to people of all ages and backgrounds in Westchester County. These programs vary from low-key nature walks and specialized programs on such topics as birds of prey and composting, to very highly structured fairs and festivals such as the Maple Sugaring Party, The Great Green Egg-travaganza and Fall Festival.

The Center strives to develop programs that are interactive as well as educational, and to make the programs interesting to people of varying educational and socio-economic backgrounds. In order to make the programs affordable, fees are kept reasonable and some are offered at no charge to the public.

Twelve Thousand Nine Hundred (\$12,900) Dollars will be used toward providing development and presentation of a series of programs and community forums on the key environmental issues facing Westchester residents in the coming years. These forums facilitate education about changing behaviors with regard to sustainable practices. The focus audience for these programs would be high school students and adults.

The programs and events require extensive planning, staff coordination, public relations, supervision and support operations including maintenance and office support. The programs have been developed to complement those being offered by the County's Department of Parks, Recreation, and Conservation.

The Greenburgh Nature Center will be required to submit a report to the County at the end of the year detailing the many services that have been provided pursuant to this agreement.

The public purpose and objective of this agreement is to offer family nature programs and environmental education programs on key environmental issues to residents of Westchester County. The Parks Department will track and monitor the terms and conditions of the agreement through written reports.

This contract is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (ix) therein.

I recommend approval of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/21/2016 - US AIR FORCE, SLEIGHT

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center, 99 Dromore Road, Scarsdale, NY 10583, for the provision of family nature programs and environmental education programs that will serve the people of Westchester County during the period January 1, 2016 through December 31, 2016, for an amount not to exceed Thirty Five Thousand (\$35,000) Dollars, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Original Agreement \$35,000
 First Amendment \$
This Amendment \$ _____
 TOTAL \$35,000

Agreement #

Account to be
 Charged/Credited

| Fund | Dept | Major Program, Program & Phase or Unit | Object/Sub - Object | Trust Account | Dollars |
|------|------|--|---------------------------|------------------|----------|
| 101 | 52 | 2508 | 5100 | | \$35,000 |
| | | | | | |
| | | | | | |
| | | | | | |

Budget Funding Year(s) 2016 Start Date 1/1/16 End Date 12/31/16
 (must match resolution)

Funding Source Tax Dollars x _____

State Aid _____

\$ 35,000 Federal Aid _____

(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT 10/21/2016 - LISA MRIJAJ, SECRETARY