

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

51523

Date: March 10, 2016

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner
Department of Social Services

Re: Authority for the County of Westchester to enter into an agreement with Westchester Institute for Human Development for the provision of an Educational Care Coordination Program for children in family foster care in an amount not to exceed \$257,316 for the period from January 1, 2016 through December 31, 2016 to be paid monthly pursuant to an approved budget and subject to appropriation.

Authority is requested for the County of Westchester to enter into an agreement with Westchester Institute for Human Development (“WIHD”) whereby WIHD will provide an Educational Care Coordination Program for children in family foster care. The term of the proposed agreement will be for the period from January 1, 2016 through December 31, 2016 in an amount not to exceed \$257,316 to be paid monthly pursuant to an approved budget and subject to appropriation.

The public purpose of this program is to identify and address the complex educational needs of children entering family foster care for the duration of their family foster care placement and throughout the reunification process through coordination, collaboration and advocacy. The services provided by this program ensure that children in family foster care do not experience lengthy wait time to be enrolled in school once placed in care and once enrolled, receive the services appropriate to their educational needs.

The goals and objectives of this contract are:

- To ensure timely and seamless transition of appropriate educational services for children entering family foster care from home school districts;
- To ensure that children continue to receive educational services to meet their learning needs during their foster care placement;

- To ensure that children transitioning from family foster care to birth families or to adoptive placements receive timely and appropriate educational services;
- To ensure appropriate documentation of these educational services in NY CONNECTIONS System and medical records;

The goals and objectives are in the best interest of the County as they are aimed at ensuring that children are enrolled in appropriate school placements. When children are not in appropriate educational placements, they do not learn to their capacity and often misbehave at school which can lead to placement disruption. Educational success and achievement are critical to children's well-being. Furthermore, the electronic educational record follows the child as he/she navigates the various stages of the family foster care system as well as upon discharge, thus ensuring a seamless flow of information.

The goals and objectives are in the best interests of the County in terms of fiscal responsibility as the program advocates for children to receive appropriate educational services and supports deemed necessary that are paid through the school system whenever possible. Additionally, timely and accurate entries into CONNECTIONS by the vendor assist DSS in meeting mandates (federally required data elements are tracked through CONNECTIONS), thus avoiding state and federal fiscal sanctions.

The **Performance Measurement Indicator** reports and statistics submitted monthly by the vendor will be tracked and monitored by the Program office. Based on the performance data from January 2015 through December 2015, the department is able to report that 127 children were served, 374 CONNECTIONS entries completed, 100 % of the children received WIHD recommended educational plans following family foster care placement. Additionally over 10,305 advocacy phone calls and emails were made on behalf of the children being served.

This agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a) xviii which exempts contracts in support of the moral, physical, mental and social well-being of the youth of Westchester County. This procurement is exempt from the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the federal funding for this program falls under the Social Services Block Grant.

Accordingly, the County of Westchester is requesting authority to enter into an agreement with Westchester Institute for Human Development for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Westchester Institute for Human Development (“WIHD”) whereby WIHD will operate an Educational Care Coordination Program for children in family foster care for the period from January 1, 2016 through December 31, 2016 in an amount not to exceed \$257,316 payable monthly pursuant to an approved budget; and be it further

RESOLVED, that this agreement is subject to County appropriations; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and /or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2016	101	22	8900	5960	-----	\$257,316

Budget Funding Year(s): 2016
(must match resolution)

Start Date: 01/01/2016

End Date: 12/31/2016

Funding Source

Tax Dollars: 27%

State Aid: 43%

\$257,316

Federal Aid: 30%

(must match resolution)

Other: