

51460

DATE: March 8, 2016

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to enter into an agreement with the Alzheimer's Disease and Related Disorders Association, Inc., Hudson Valley, Rockland-Westchester Chapter to provide the Project Lifesaver Program under Title III E of the Older Americans Act for an amount not to exceed \$70,000 in federal funds, for the period from April 1, 2016 through December 31, 2016.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with Alzheimer's Disease and Related Disorders Association, Inc., Hudson Valley, Rockland-Westchester Chapter (the "Contractor") to provide the Project Lifesaver Program under Title III E of the Older Americans Act (the "Program"), for the period beginning April 1, 2016 through December 31, 2016, in an amount not to exceed \$70,000 in federal funds, payable pursuant an approved budget.

The aforementioned Program was provided by Elderserve Licensed Homecare Agency, Inc. under past agreements. The agency notified the Department in December 2015 that it will be closing its Safe Center in Westchester County and could no longer provide the Program. Due to the short notice and the fact that there are approximately 90 seniors with dementia and their caregivers relying on this very vital Program that saves lives (ten seniors were located under the Program thus far), the Department is requesting authority to enter into this agreement while preparing to issue a request for proposals in order to avoid the exigency that will result from closing the Safe Center and not providing the Program and to avoid leaving those seniors that are already on the Program stranded and at risk. This procurement complies with 45 C.F.R. 75.329(f)(2) of the federal rules that relate to procurement procedures for grants made pursuant to Title III E of the Older Americans Act. The proposed Agreement with the Contractor is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xi) thereof. However, it should be noted that the Department reached out to Westchester Jewish Community Center, Fieldhome, Visiting Nurse Association and the Contractor to provide the Program. The Contractor was selected because it was the only agency that agreed to provide the Program.

The proposed Agreement will serve a public purpose by providing case assistance to caregivers regarding equipment maintenance, along with recommendations on working with care recipients that exhibit resistance to the program. Caregiver counseling will also be provided for caregivers of seniors with Alzheimer's and other related dementias. These services will educate and link caregivers to vital services necessary to ease their caregiver burden and to support the care receiver.

The goals and objectives of the Program are to support informal caregivers so they may continue to carry out their caregiving roles and responsibilities.

The goals and objectives of the Program are in the best interests of Westchester County in terms of fiscal responsibility because they effectively allow seniors to remain at home thus preventing costly institutionalization.

The goals and objectives of the Program will be tracked and monitored on an on going basis through monthly reports and site visits by Department staff.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/di

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/07/2016 - USA MRHAJ, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement" with Alzheimer's Disease and Related Disorders Association, Inc., Hudson Valley, Rockland-Westchester Chapter (the "Contractor") to provide the Project Lifesaver Program under Title III-E of the Older Americans Act (the "Program") for the period beginning on April 1, 2016 through December 31, 2016, in an amount not to exceed \$70,000 in Federal funds, payable pursuant to an approved budget; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/07/2016 - 165410134 SECRETARY

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	448R	4330	T448	\$70,000
Budget Funding Year(s) (must match resolution)	<u>2016</u>		Start Date	<u>4/1/16</u>	End Date	<u>12/31/16</u>
Funding Source	Tax Dollars		\$ _____			
	State Aid		\$ _____			
\$70,000 (must match resolution)	Federal Aid		\$ 70,000			

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/07/2016 - LISA MARIJAJ, SECRETARY