

51218

Date: February 24, 2016

To: Board of Acquisition and Contract

From: Dr. Kunjlata Ashar, M.D.
Medical Examiner/Pathologist

Re: Request for authority to enter into an Agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in the amount of \$56,953 for the Department of Laboratories and Research to participate in the Laboratory Enhancement program for the period 4/1/16-3/31/17.

Authority is requested for the County of Westchester, acting by and through the Department of Laboratories & Research (the "Department"), to enter into an agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in the amount of \$56,953 for the Department of Laboratories and Research to participate in the Laboratory Enhancement program for the period 4/1/16-3/31/17, pursuant to an approved budget (the "Agreement").

The Laboratory Enhancement program supports the purchase of DNA software, the training in the use of that software, drug standards (supplies), monies for programming of the Laboratory Information Management System (LIMS), and costs related to validation of laboratory procedures. Funding will support reduction in the turnaround time of DNA as well as drug cases and will improve the operation of our LIMS and the laboratory in general.

The Agreement will serve a public purpose by enhancing the quality of forensic services thereby expediting criminal case processing

The goals and objectives of this program are to support the purchase of specialized DNA mixture interpretation software which will allow the laboratory to interpret complex DNA mixture cases, to purchase a chemical library of synthetic cannabinoids ("synthetic marijuana", which will allow the drug laboratory to identify this type of material when submitted by law enforcement, to enhance our LIMS to better capture metrics form our analyses and to permit the laboratory to validate several older procedures utilized for casework.

The goals and objectives are in the best interests of the County in terms of public safety because this funding will enhance the quality of forensic services, thus expediting criminal case processing and enabling law enforcement agencies to solve cases and apprehend criminals faster.

The goals and objectives will be tracked and monitored through quarterly progress reports provided to the granting authority progress reports provided to the granting authority.

As this grant agreement does not constitute a procurement of goods or services, the provisions of the Westchester County Procurement Policy are not applicable.

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b), has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

An appropriate resolution is herewith attached for your Honorable Board's consideration.

APPROVED BOARD OF ACQUISITION & CONTRACTS
01/13/2010
USA MRISA SECRETARY

RESOLUTION

Upon a communication from the Acting Pathologist/Medical Examiner, is it hereby:

RESOLVED, that the County of Westchester, acting by and through the Department of Laboratories & Research (the "Department"), is authorized to enter into an Agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in the amount of \$56,953 for the Department of Laboratories and Research to participate in the in the Laboratory Enhancement program for the period 4/1/16-3/31/17.

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be
Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	31	657R	9854	T657	\$56,953.

Budget Funding Year(s) Current Start Date April 1, 2016 End Date March 31, 2017

(must match resolution)

Funding Source Tax Dollars _____
 State Aid \$ 56,953.
\$ 56,953 Federal Aid _____
 (must match resolution) Other _____