

50312

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: January 5, 2016

SUBJECT: Authority to, exercise the County's option to extend the term of an agreement with Energy Management of Facilities, Inc. d/b/a EMF for one two (2) year option period, thereby increasing the amount of the agreement by \$107,050.00 and extending the term of the agreement through March 31, 2018. (Contract No. 12-226)

By Resolution approved on March 21, 2013 (the "March 21st Resolution"), your Honorable Board awarded Contract No. 12-226 to Energy Management of Facilities, Inc. d/b/a EMF ("EMF"). The March 21st Resolution authorized the County of Westchester (the "County") to enter into Contract No. 12-226 with EMF, pursuant to which EMF was to provide Service Contract for Andover DDC Systems at DPW Maintained Facilities, Various Locations, Westchester County, New York, for the amount of \$160,575.00, for the period from April 1, 2013 through March 31, 2016, ("Contract No. 12-226" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option, and thereby, a.) increasing the amount of the Agreement by \$107,050.00 from an amount of \$160,575.00 to a new amount of \$267,625.00, and b.) extending the termination date of the Agreement from March 31, 2016 to March 31, 2018.

All other terms and conditions of the March 21, 2013 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning within specified parameters.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

CONTRACT NO. 12-226

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to exercise its two (2) year renewal option for Contract 12-226 with Energy Management of Facilities, Inc. d/b/a EMF, P.O. Box 176, 5 West Cross Street, Hawthorne, New York 10532 for Service Contract for Andover DDC Systems at DPW Maintained Facilities, Various Locations, Westchester County, New York, and thereby, a.) increasing the amount of the Agreement by \$107,050.00 from an amount of \$160,575.00 to a new amount of \$267,625.00, and b.) extending the termination date of the Agreement from March 31, 2016 to March 31, 2018; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the March 21, 2013 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$160,575.00
This Amendment	<u>107,050.00</u>
TOTAL	\$267,625.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$13,648.88 (2016)
	101	46	3300	4380		\$12,846.00 (2016)
	101	46	3400	4380		\$13,648.88 (2016)
	101	46	3200	4380		\$18,198.50 (2017)
	101	46	3300	4380		\$17,128.00 (2017)
	101	46	3400	4380		\$18,198.50 (2017)
	101	46	3200	4380		\$ 4,549.62 (2018)
	101	46	3300	4380		\$ 4,282.00 (2018)
	101	46	3400	4380		\$ 4,549.62 (2018)

Budget Funding Year(s): 2016-2018
(must match resolution)

Start Date: April 1, 2016

End Date: March 31, 2018

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$107,050.00 **Federal Aid** _____
(must match resolution)

Other _____