



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe M. Gille
First Deputy Commissioner

50223

DATE: December 23, 2015

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Authority to

- 1) terminate an agreement with Westchester Community Opportunity Program, Inc. (“WestCOP”) pursuant to which WestCOP agreed to operate a youth employment program for economically disadvantaged youth, ages 14-24, under the Workforce Innovation and Opportunity Act of 2014, PL 113-128, and its implementing regulations (“WIOA”) for the period from July 1, 2015 through June 30, 2016 in a total amount not to exceed \$72,330, at no cost to the County; and
- 2) amend an agreement with the Putnam Northern Westchester Board of Cooperative Educational Services (“BOCES”) pursuant to which BOCES agreed to operate a youth employment program for economically disadvantaged youth, ages 14-24, under WIOA for the period from July 1, 2015 through June 30, 2016 in a total amount not to exceed \$98,519, by 1) expanding the scope of services to include youth employment programs for 40 additional youth; and 2) increasing the not-to-exceed amount by an additional \$72,330

By resolution approved on September 17, 2015 (the “September 17th Resolution”), your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Social Services Office of Workforce Development (the “Department”), to enter into a total of seven (7) agreements with seven (7) agencies, as listed in the September 17th Resolution, for the purpose of operating youth employment programs for economically disadvantaged youth, ages 14-24, under WIOA (the “Program”), for the period from July 1, 2015 through June 30, 2016 for a total aggregate amount not-to-exceed \$891,176, in the individual not-to-exceed amounts set forth in the September 17th Resolution.

One of the seven agencies authorized under the September 17th Resolution to provide Program services was WestCOP in an amount not-to-exceed \$72,330. We were recently notified by WestCOP that it is no longer interested in participating in the Program. Although the agreement with WestCOP was subsequently executed, WestCOP did not provide any services thereunder and the County did not remit any payment. Accordingly, authority is requested to terminate the agreement with WestCOP at no cost to the County.

In addition, another one of the seven agencies authorized under the September 17th Resolution to provide Program services was BOCES in an amount not-to-exceed \$98,519 (the "Agreement"). We are informed that BOCES has experienced an increased demand for Program services which was not anticipated at the time the Agreement was originally procured. The Department now wishes to take the funding originally allocated to WestCOP and redistribute said allocation to BOCES. The Agreement with BOCES was subsequently executed. Accordingly, authority is requested to amend the Agreement with BOCES in order to: 1) expand the scope of services to include youth employment programs for an additional 40 youth (10 in school and 30 out of school); and 2) increase the total not-to-exceed amount by an additional \$72,330, from an amount not-to-exceed \$98,519 to an amount not-to-exceed \$170,849, in order to compensate BOCES for additional services rendered.

Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement with BOCES shall remain unchanged.

Accordingly, I most respectfully recommend approval of the attached resolution.

KMM/AT/jpg

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
MARIJKA DEBARTY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services Office of Workforce Development (the “Department”) is authorized to terminate an agreement with Westchester Community Opportunity Program, Inc. (“WestCOP”), pursuant to which WestCOP agreed to operate a youth employment program for economically disadvantaged youth, ages 14-24, under the Workforce Innovation and Opportunity Act of 2014, PL 113-128, and its implementing regulations (“WIOA”) for the period from July 1, 2015 through June 30, 2016 in a total amount not to exceed \$72,330, at no cost to the County; and be it further

RESOLVED, that the County, acting by and through the Department, is authorized to amend an agreement (the “Agreement”) with the Putnam Northern Westchester Board of Cooperative Educational Services (“BOCES”) pursuant to which BOCES agreed to operate a youth employment program for economically disadvantaged youth, ages 14-24, under WIOA for the period from July 1, 2015 through June 30, 2016 in a total amount not to exceed \$98,519, by 1) expanding the scope of services to include youth employment programs for 40 additional youth (10 in school and 30 out of school); and 2) increasing the not-to-exceed amount by an additional \$72,330, from an amount not-to-exceed \$98,519 to an amount not-to-exceed \$170,849, in order to compensate BOCES for additional services rendered; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement with BOCES shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

	<u>WestCOP</u>	<u>BOCES</u>
Original Contract Amount:	\$72,330	\$98,519
This Amendment:	<u>(\$72,330)</u>	<u>\$72,330</u>
Total	0.00	\$170,849

Account to be Charged/credited	Fund	Dept.	Unit	Object/ Sub Object	Trust Account	Dollars
	N/A	N/A	N/A	N/A	N/A	\$N/A

Budget Funding Year(s):N/A Start Date: N/A End Date: N/A
(Must match resolution)

Funding Source Tax Dollars: N/A
State Aid: N/A
\$N/A Federal Aid: N/A
Other: N/A