



Department of Emergency Services

Memorandum

50004

TO: Board of Acquisition and Contract

FROM: John M. Cullen  
Commissioner of Emergency Services

DATE: December 09, 2015

SUBJECT: **Authority to enter into a multi-party Municipal Mutual Aid and Assistance Agreement with Suffolk County, Nassau County, the City of New York, the City of Yonkers and the Port Authority of New York and New Jersey for the purpose of coordinating the sharing of Major Emergency Transportation Unit program resources, personnel and equipment in the event of a local disaster or other emergency for a five (5) year term commencing upon execution of the Agreement**

Authorization is requested for the County of Westchester ("County"), acting by and through its Department of Emergency Services ("Department"), to enter into a multi-party Municipal Mutual Aid and Assistance Agreement (the "Agreement") with Suffolk County, Nassau County, the City of New York, the City of Yonkers and the Port Authority of New York and New Jersey (collectively the "Principal Jurisdictions") for the purpose of coordinating the sharing of Major Emergency Transportation Unit ("METU") program resources, personnel and equipment in the event of a local disaster or other emergency. The term of the Agreement will commence upon execution thereof by all parties and continue for a period of five (5) years thereafter.

By way of background, the New York City Urban Area Work Group (the "Work Group"), comprised of members of the Principal Jurisdictions, is responsible for coordinating the use of Urban Area Security Initiative ("UASI") federal funding. The primary goal of the Work Group is to help build and sustain capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism. Because the New York metropolitan area's population density makes it particularly vulnerable to manmade and natural disasters, it is imperative to have resources in place for transportation of large quantities of casualties beyond the capabilities regularly available to local jurisdictions. METU vehicles provide this type of specialized on-scene resource. The County's METU can accommodate ambulatory, bed-bound and wheelchair-dependent persons, allowing them to support evacuation operations at hospitals and nursing homes. Other Work Group members have METU vehicles similar to the County's with some variations in capability and mission.

The proposed Agreement will serve a public purpose by providing a framework for the coordination of METU resources, personnel and equipment among the Principal Jurisdictions in the event of a local disaster or other emergency.

The goals and objectives of the Agreement are for the Principal Jurisdictions to provide aid and assistance in the event of a local disaster or other emergency; designate primary communications centers and procedures for requesting aid and assistance; designate supervisory personnel; and reimburse the requesting jurisdiction for aid and assistance provided by the assisting jurisdiction.

The goals and objectives will be tracked and monitored by the Department.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a) iii, thereof.

By Act No. 2015-243 approved on December 7, 2015, the Westchester County Board of Legislators authorized the County to enter into the Agreement with the Principal Jurisdictions for the purpose of coordinating the sharing of METU program resources, personnel and equipment in the event of a local disaster or other emergency.

In view of the importance of this Agreement to the citizens of Westchester County, I most respectfully recommend approval of the attached resolution.

JMC/TSA

APPROVED BOARD OF ACQUISITION & CONTRACTS 01/07/2016 JOHN COUGHLIN SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Emergency Services, is authorized to enter into a multi-party Municipal Mutual Aid and Assistance Agreement (the "Agreement") with Suffolk County, Nassau County, the City of New York, the City of Yonkers and the Port Authority of New York and New Jersey for the purpose of coordinating the sharing of Major Emergency Transportation Unit program resources, personnel and equipment in the event of a local disaster or other emergency for a five (5) year term commencing upon execution of the Agreement by all parties; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/credited

Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
						N/A

Budget Funding Year(s) 2016-20 Start Date 1/01/16 End Date 12/31/20  
 (must match resolution)

Funding Source Tax Dollars  
 State Aid  
 \$ N/A Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

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