

ID49503

November 14, 2015

To: Board of Acquisition and Contract

From: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

Re: Resolution Authorizing the County of Westchester to enter into a License Agreement with Ninth District, Federated Garden Clubs of New York State, Inc., for the use of space at Lasdon Park and Arboretum as their District Headquarters for the period from January 1, 2016 through December 31, 2020, with the County having the sole option to renew the license agreement for an additional five (5) year term.

Authority is hereby requested to enter into a license agreement with Ninth District, Federated Garden Clubs of New York State, Inc., Rte. 35, Katonah, New York 10536 (the "Garden Club") for a license for use of space at the County facility known as Lasdon Park and Arboretum ("Lasdon") for use as their District Headquarters for the period from January 1, 2016 through December 31, 2020, with the sole option of the County to renew the license for an additional five year term.

As compensation to the County for this license, the Garden Club will pay to the County an annual license fee of \$1.00 and provide, at no cost to the County, a minimum of two (2) flower shows or programs per year on horticultural topics, provide various support services to the County during events and programs at Lasdon, allow the County to utilize various items of personal property belonging the Garden Club and stored at Lasdon for various events and programs held by the County at Lasdon, and allow use by the County of Room No. 1 on the second floor of the Main House for small meetings, when not in use by the Garden Club.

Should the County exercise its sole option to extend the license agreement for the period from January 1, 2021 through December 31, 2025, the Garden Club shall continue to pay to the County an annual license fee of \$1.00 as well as provide, at no cost to the County, the programs and services set forth above.

The goals and objectives of this agreement are to allow for the continued support of horticultural programs offered at Lasdon. The Garden Club represents all of the major garden clubs within the County making up approximately 900 individuals who support the Park. Additionally, the Garden Club raises funds for the Conservatory project through donations from their shows. The goals and objectives will be tracked and monitored by Park staff who organize the various events and programs.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/10/2015 - JOAN COCCIARDI, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with Ninth District, Federated Garden Clubs of New York State, Inc., Rte. 35, Katonah, New York 10536 (the "Garden Club"), for use of space at the County facility known as Lasdon Park and Arboretum for use as their District Headquarters for the period from January 1, 2016 through December 31, 2020; and be it further

RESOLVED, that for the privilege of using the licensed area, the Garden Club will pay to the County an annual license fee of \$1.00; and be it further

RESOLVED, that as additional consideration for use of the licensed area, the Garden Club will provide, at no cost to the County, a minimum of two (2) flower shows or programs per year on horticultural topics, provide various support services to the County during events and programs at Lasdon, allow the County to utilize various items of personal property belonging the Garden Club and stored at Lasdon for various events and programs held by the County at Lasdon, and allow use by the County of Room No. 1 on the second floor of the Main House for small meetings, when not in use by the Garden Club; and be it further

RESOLVED, that the County, at its sole option, may extend the license for an additional period of five years for an annual license fee of \$1.00, with the Garden Club continuing to provide, at no cost to the County, the programs and services set forth above; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Original Agreement \$5.00
 First Amendment \$
This Amendment \$ _____
 TOTAL \$5.00

Agreement #

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	5100	9289		\$1.00	2016
165	42	5100	9289		\$1.00	2017
165	42	5100	9289		\$1.00	2018
165	42	5100	9289		\$1.00	2019
165	42	5100	9289		\$1.00	2020

Budget Funding Year(s) 2016-2020 Start Date 1/1/16 End Date 12/31/20
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$ 5.00 Federal Aid _____
 (must match resolution) Other revenue _____

APPROVED BOARD OF ACQUISITION & CONTRACTS 12/10/2015 JOAN COCCIARDI, SECRETARY