

49169

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women

DATE: October 27, 2015

SUBJECT: Authority to amend an agreement with The Women's Enterprise Development Center, Inc. to provide microenterprise training and assistance to poor and minority women by increasing the not-to-exceed amount by \$1,794

On March 28, 2013, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with The Women's Enterprise Development Center, Inc. (the "Center"), pursuant to which the Center would provide microenterprise training and assistance to poor and minority women to assist them in reaching economic self-sufficiency, for a term commencing on January 1, 2013 and continuing through December 31, 2015, for an amount not-to-exceed \$179,370 (the "Agreement"). The Agreement was subsequently executed.

On May 8, 2014, your Honorable Board approved a resolution authorizing the County to amend the Agreement by increasing the not-to-exceed amount by \$21,794, from an amount not to exceed \$179,370 to an amount not to exceed \$201,164, pursuant to an approved budget (the "First Amendment"). The First Amendment was subsequently executed.

On May 21, 2015, your Honorable Board approved a resolution authorizing the County to amend the Agreement by increasing the not-to-exceed amount by \$22,448, from an amount not to exceed \$201,164 to an amount not to exceed \$223,612, pursuant to an approved budget (the "Second Amendment"). The Second Amendment was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to further amend the Agreement by increasing the not-to-exceed amount by \$1,794, from an amount not to exceed \$223,612 to an amount not to exceed \$225,406 (the "Third Amendment"). This additional funding will only be applied to the 2015 budget within the Agreement and is requested in order to correctly reflect the amount budgeted in the Office for Women's 2015 tax levy budget.

Except as specifically amended hereby, all other terms and conditions of the Agreement, the First Amendment, and the Second Amendment shall remain the same.

The proposed Third Amendment will serve a public purpose by providing additional funding for the Center to provide more women with the training necessary to become economically self-sufficient. The skills learned by participants enable them to depend less on government entitlements or not at all. Some graduates augment their low incomes with entrepreneurship, while others are able to support themselves entirely. Some even hire staff, creating new avenues for employment for Westchester residents.

The goal and objective of the proposed Third Amendment is to provide additional funding for the Center to provide microenterprise training and assistance to poor and minority women.

The goal and objective of the proposed Third Amendment will be tracked and monitored by the Office for Women.

Attached for your consideration is a proposed Resolution.

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to amend an agreement with The Women's Enterprise Development Center, Inc. (the "Center"), pursuant to which the Center will provide microenterprise training and assistance to poor and minority women to assist them in reaching economic self-sufficiency, for a term commencing on January 1, 2013 and continuing through December 31, 2015, for an amount not to exceed \$223,612 (the "Agreement"), in order to increase the not-to-exceed amount by \$1,794, from an amount not to exceed \$223,612 to an amount not to exceed \$225,406; and be it further

RESOLVED, that this additional funding will only be applied to the 2015 budget within the Agreement; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

\$179,370 Original Agreement
 \$21,794 1st Amendment
 \$22,448 2nd Amendment
\$1,794 3rd Amendment
 \$225,406 Total

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, Or Unit	Sub-Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	11	0900	N/A	4380	N/A	\$1,794	2015

Budget Funding Year(s) 2015
 (must match resolution)

Start Date: 1/1/2015 **End Date:** 12/31/2015

\$1,794
 (must match resolution)

Funding Source: Tax Dollars \$1,794
 State Aid _____
 Federal Aid _____
 Other _____