



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

49026

DATE: October 16, 2015

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

SUBJECT: Authority for the County of Westchester, acting by and through its Department of Social Services, to: 1) enter into a renewal grant agreement with the U.S. Department of Housing and Urban Development (HUD) to receive and administer a grant in the amount of \$107,001 (the “grant”) for a supportive housing program to provide transitional housing and supportive services for at least fourteen (14) Lesbian/Gay/Bisexual/Transgender/Queer (“LGBTQ”) youth ages 18-24 (the “transitional housing program”) for a term from November 1, 2015 through October 31, 2016; and 2) enter into a separate agreement with HOPE Community Services, Inc. for the operation of the aforesaid transitional housing program for the period from November 1, 2015 through October 31, 2016 for an amount not to exceed \$103,501

The Westchester County Department of Social Services has been notified of a renewal grant award in the amount of \$107,001 (Grant No. NY0624L2T041406) (the “grant”) from the U.S. Department of Housing and Urban Development (HUD) pursuant to HUD’s “Continuum of Care” project, to continue funding for a supportive housing program to provide transitional housing and supportive services to vulnerable Lesbian/Gay/Bisexual/Transgender/Queer youth ages 18-24 who meet HUD’s definition of homelessness (the “transitional housing program”) for a period from November 1, 2015 through October 31, 2016.

Authority is therefore requested for the County of Westchester (the “County”), acting by and through the Department, to enter into a renewal grant agreement with HUD to receive

and administer the grant in the amount of \$107,001 for a term from November 1, 2015 through October 31, 2016.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) will comply with all of the Grant Terms.

The grant agreement with HUD is not a procurement and therefore the provisions of the Westchester County Procurement Policy do not apply.

Authority is also requested for the County, acting by and through the Department, to enter into a separate agreement with HOPE Community Services, Inc. ("HOPE") as HUD's designated sub-recipient for the operation of the transitional housing program for a term from November 1, 2015 through October 31, 2016 and for a not-to-exceed amount of \$103,501. The County will retain \$3,500 from the grant for administrative costs.

Matching funds required under the terms of the grant will be provided by HOPE and therefore the agreement will be at no cost to the County.

Both aforementioned agreements **serve a public purpose** by providing vulnerable homeless LGBTQ youth with the ability to transition their housing from the streets, homeless shelters, emergency shelters to permanent housing and with support services to enable their future economic self sufficiency.

The **goals and objectives** of the proposed agreement between the County and HUD shall be to provide the funding, pursuant to the grant, to continue the program to provide homeless LGBTQ youth with transitional safe haven housing and vital support services.

The **goals and objectives** of the proposed agreement between the County and HOPE shall be for HOPE's actual operation of the program as aforementioned to house fourteen (14) LGBTQ youth ages 18-24 who meet HUD's definition of homelessness in scattered site units leased by HOPE using grant funds, and to provide supportive services to these youth.

The goals and objectives of both proposed agreements are in the County's **best interests** regarding **fiscal responsibility** as they respectively provide the funding for and the operation of the transitional housing program that transition LGBTQ youth from County subsidized homeless and emergency shelters to permanent housing and economic self sufficiency that correspondingly reduces the County's public assistance expenditures.

The goals and objectives of the proposed agreements are also in the County's **best interests** regarding **public health and safety** as they respectively provide the funding for and the operation of the transitional housing program that promotes safer communities by providing program participants with access to safe and secure environments.

Performance measurement indicators for this transitional housing program shall be as follows:

Goal: Obtain and remain in permanent housing:

- At least 71% of participants served will exit to permanent housing (subsidized or unsubsidized) during the operating year .

Goal: Increase skills and income:

- At least 36% of participants served will increase their total income (from all sources) as of the end of the operating year or program exit .

The **goals and objectives** of the proposed agreement **between the County and HUD shall be tracked and monitored** by the County's required submission of Annual Progress Reports (APR's) to HUD that shall include the results for the performance measurement indicators as aforementioned.

The **goals and objectives** of the proposed agreement **between the County and HOPE shall be tracked and monitored** by HOPE's submission of progress reports to the County that shall include the results for the performance measurement indicators as aforementioned and with HOPE additionally maintaining goal tracking sheets in each participant's file to document the participant's progress at various points during their participation in the program and upon exiting the program.

The program will continue to provide housing and services to at least fourteen (14) LGBTQ youth ages 18-24 at any given time. As participants transition off the program and into permanent housing, units are filled with new individuals in need of transitional housing and support services.

The proposed agreement with HOPE is exempt from the Westchester County Procurement Policy (the "Procurement Policy") pursuant to Procurement Policy Section 3(a)(xii).

Accordingly, authority is hereby requested for the County, acting by and through the Department, to enter into agreements with HUD and HOPE for the purposes stated above.

A resolution requesting same is attached herewith for your Honorable Board's approval.

KMM/PS/lac

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is hereby authorized to 1) enter into a renewal grant agreement with the U.S. Department of Housing and Urban Development ("HUD") to receive and administer a grant (Grant No. NY0624L2T041406) in the amount of \$107,001 (the "grant") to continue funding for a supportive housing program that provides transitional housing and supportive services to at least fourteen (14) Lesbian/Gay/Bisexual/Transgender/Queer youth ages 18-24 (the "transitional housing program") for a term from November 1, 2015 through October 31, 2016, and be it further

RESOLVED, that the County, acting by and through the Department, is hereby authorized to enter into a separate agreement with HOPE Community Services, Inc. for the operation of the transitional housing program for a term from November 1, 2015 through October 31, 2016 and for a not-to-exceed amount of \$103,501 with such authority to include the County's allowance to pay the \$103,501 not-to-exceed amount entirely from the grant and with said amount to be paid in accordance with an approved budget; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to implement this Resolution.

Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688Q	4380	T688	\$103,501
263	22	688Q	9852	T688	\$107,001

Budget Funding Year(s): 2015 Start Date: 11/01/15 End Date: 10/31/2016
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other:
\$103,501(expense)
\$107,001(revenue)
must match resolution)