



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

48832

DATE: September 13, 2015

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority for the County to exercise its first one-year option under an agreement with Daniel Gore d/b/a D Gore Consulting, pursuant to which Mr. Gore was to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System, and therefore amend the agreement in order to, 1.) extend the term of the agreement from August 1, 2014 through July 31, 2015 to August 1, 2014 through July 31, 2016, 2.) increase the not-to-exceed amount of the agreement by \$126,000 based upon a cost of \$10,500 per month, to a new amount not-to-exceed \$252,000 to pay for services during the extended term, and 3.) reflect the fact that the County will have two (2) additional one (1) year options remaining under the Agreement.

Authority is requested for the County of Westchester (the "County") to exercise its first one-year option under an agreement with Daniel Gore d/b/a D Gore Consulting ("Mr. Gore"), pursuant to which Mr. Gore was to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System ("HMIS"), for an amount not-to-exceed \$126,000 based upon a cost of \$10,500 per month, for the period from August 1, 2014 through July 31, 2015, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods on the same terms and conditions (the "Agreement"), and therefore amend the Agreement in order to, 1.) extend the term of the Agreement from August 1, 2014 through July 31, 2015 to August 1, 2014 through July 31, 2016, 2.) increase the not-to-exceed amount of the Agreement by \$126,000 based upon a cost of \$10,500 per month, to a new amount not-to-exceed \$252,000 to pay for services during the extended term, and 3.) reflect the fact that the County will have two (2) additional one (1) year options remaining under the Agreement (the "First Amendment").

The proposed First Amendment is intended to be funded by a portion of the funds awarded to the County under a grant from the United States Department of Housing and Urban Development (“HUD”) for such work. By a resolution approved by your Honorable Board on July 29, 2015, the County was authorized to enter into an agreement with HUD to accept the aforementioned grant, and that agreement was subsequently executed.

The proposed First Amendment will serve a public purpose by providing the County with the services it needs to have its Continuum of Care’s HUD-mandated HMIS operated, managed, and coordinated properly.

The goal and objective of the proposed First Amendment is to provide the County with the services it needs to have its Continuum of Care’s HUD-mandated HMIS operated, managed, and coordinated properly.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of both safety and security and health, as the County having an HMIS that is operated, managed, and coordinated properly is, ultimately, important to the County providing the homeless population in the County with the services that they need in order to ensure that they are safe and healthy.

The goals and objectives of the proposed First Amendment will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the attached Resolution.

KMM/PS/bcm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/20/2015 - V. FERRIGUEZ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise its first one-year option under an agreement with Daniel Gore d/b/a D Gore Consulting ("Mr. Gore"), pursuant to which Mr. Gore was to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System ("HMIS"), for an amount not-to-exceed \$126,000 based upon a cost of \$10,500 per month, for the period from August 1, 2014 through July 31, 2015, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods on the same terms and conditions (the "Agreement"), and therefore amend the Agreement in order to, 1.) extend the term of the Agreement from August 1, 2014 through July 31, 2015 to August 1, 2014 through July 31, 2016, 2.) increase the not-to-exceed amount of the Agreement by \$126,000, based upon a cost of \$10,500 per month, to a new amount not-to-exceed \$252,000 to pay for services during the extended term, and 3.) reflect the fact that the County will have two (2) additional one (1) year options remaining under the Agreement (the "First Amendment"); and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688Q	4380	T688	\$126,000

Budget Funding Year(s): 2015 Start Date: 08/01/15 End Date: 07/31/16
(must match resolution)

Funding Source
\$126,000
(must match resolution)

Tax Dollars: _____
State Aid: _____
Federal Aid: 100%
Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/29/2015 - V. RODRIGUEZ SECRETARY