

48455

DATE: September 11, 2015

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to enter into inter-municipal agreements with the 13 Municipalities listed in the attached Schedule "A" to provide Transportation Services for the elderly under the Community Services for the Elderly Program, for the program period commencing on April 1, 2015 and continuing through March 31, 2016, for a total aggregate amount not-to-exceed \$129,468 in State funding.

The County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") seeks the authority of your Honorable Board to enter into Inter-municipal Agreements (the "IMAs") with the thirteen (13) municipalities (also the "Contractors") set forth in the attached Schedule "A" for the purpose of providing Nutrition Site Transportation and Supportive Services Transportation for the elderly under the Community Services for the Elderly Program (the "CSE Program") for the program period commencing on April 1, 2015 and continuing through March 31, 2016. State funding for the CSE Program will be for an aggregate amount not-to-exceed \$129,468, in the individual amounts also set forth in Schedule "A", payable at an agreed upon unit cost for services provided and data entered in the electronic based system designated by the New York State Office for the Aging ("NYSOFA") or the County.

The proposed IMAs will serve a public purpose by providing transportation services to help maintain Westchester County seniors in the community and avoid premature institutionalization. Seniors will receive round trip transportation from their homes to their local congregate nutrition sites. In addition, seniors are also transported to and from needed community facilities and resources such as vital medical appointments, grocery shopping, and the pharmacy. These services contribute to seniors remaining active and mobile in the community.

The goals and objectives are to provide seniors throughout Westchester County with transportation services to congregate meal programs and to needed services such as shopping, doctor's visits and the like.

These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle. The CSE programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally

responsible and appropriately safe fashion. NYSOFA monitors and evaluates whether the Department is meeting its requirements to conduct proper oversight on an annual basis. Additionally, client satisfaction is monitored through the use of surveys.

The Westchester County Board of Legislators by Act No. 79 - 2014, adopted on May 05, 2014, authorized the inter-municipal agreements with Westchester County municipalities, including the Contractors, in connection with the Community Services for the Elderly grant.

The IMAs described above are exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)iii and 3(a)xix, thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/08/2015 - JOAN COCCARDI, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into inter-municipal agreements (the "IMAs") with the 13 Municipalities (or the "Contractors") in the attached Schedule "A" for the purpose of providing Nutrition Site Transportation and Supportive Services Transportation for the elderly under the Community Services for the Elderly Program (the "CSE Program"), for the program period commencing on April 1, 2015 and continuing through March 31, 2016. State funding for the CSE Program will be for an aggregate amount not-to-exceed \$129,468, in the individual amounts also set forth in Schedule "A", payable at an agreed upon unit cost for services provided and data-entered in the electronic-based system designated by the New York State Office for the Aging ("NYSOFA") or the County; and be it further

RESOLVED, that the IMAs with the Contractors are also subject to County Appropriations; and be it further

RESOLVED, that the IMAs with the Contractors are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the IMAs or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractors, then the Contractors shall have the right to terminate their respective IMA upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be	Fund	Dept.	Major Program Program & Phase Or Unit Org	Object/ Sub Object	Trust Account	Dollars																																		
Charged	263	85	047Q	4380	T-047	\$129,468																																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Budget Funding Year(s) (must match resolution)</td> <td style="width: 20%; text-align: center;">2015 - 2016</td> <td style="width: 15%;">Start Date</td> <td style="width: 15%; text-align: center;">4/1/15</td> <td style="width: 15%;">End Date</td> <td style="width: 20%; text-align: center;">3/31/16</td> </tr> <tr> <td>Funding Source</td> <td>Tax Dollars</td> <td colspan="5" style="border-bottom: 1px solid black;"></td> </tr> <tr> <td></td> <td>State Aid</td> <td colspan="5" style="text-align: center;">\$ 129,468</td> </tr> <tr> <td>\$129,468</td> <td>Federal Aid</td> <td colspan="5" style="border-bottom: 1px solid black;"></td> </tr> <tr> <td>(must match resolution)</td> <td colspan="6"></td> </tr> </table>							Budget Funding Year(s) (must match resolution)	2015 - 2016	Start Date	4/1/15	End Date	3/31/16	Funding Source	Tax Dollars							State Aid	\$ 129,468					\$129,468	Federal Aid						(must match resolution)						
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SCHEDULE "A"

CSE TRANSPORTATION SERVICES

Municipality/Contractor	Not to Exceed State Funds
Cortlandt, Town of	\$7,459
Greenburgh, Town of	\$28,499
Mamaroneck, Town of	\$5,072
Mount Kisco, Town of	\$10,711
Mount Pleasant, Town of	\$12,827
Mount Vernon	\$12,293
New Rochelle, City of	\$15,131
Ossining, Town of	\$6,149
Peekskill, City of	\$3,853
Port Chester, Village of	\$4,044
Somers, Town of	\$7,036
White Plains, City of	\$9,935
Yorktown, Town of	\$6,459
Total	\$129,468.00

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/03/2015 DAN COCCIARDI, SECRETARY