

48426

To: Board of Acquisition and Contract

From: Thomas J. Lauro, P.E.
Commissioner of Environmental Facilities

Date: September 11, 2015

Re: Request for **Authority to Solicit Bids by Public Advertisement** for
Contract No. **EF-1512**
Replacement of Doors
Department of Environmental Facilities/Various Locations
Westchester County, New York

Attached for your consideration is a resolution, which, if approved by your Honorable Board, would authorize the Department of Environmental Facilities to solicit bids by public advertisement for the above referenced project. The work under this contract consists of providing all necessary labor, material and equipment required to perform door replacement services at various DEF maintained facilities throughout Westchester County. This contract is for a scheduled duration of one (1) year.

The goals and objectives of the Contract are to obtain the services of a contractor who has the equipment and manpower resources available to undertake the work, consisting of the following tasks:

1. Contractor shall submit door specifications and other data as necessary for doors which are to be replaced.
2. Contractor shall submit drawings for the replacement doors.
3. Replace doors which are inoperable or damaged doors.
4. The contractor shall also replace defective parts of the doors, if required.

DEF personnel will inspect and supervise the work performed by the selected Contractor. Verification by DEF is for payment and tracking purposes only and in no way relieves contractual responsibility from the Contractor for completing the work as described herein. The Contractor will be responsible to comply with all applicable regulations and industry standards.

Issuing this contract is fiscally responsible because the tools, equipment and materials needed to perform the work are not readily available and it would be more costly for DEF personnel to procure these items independently. A mechanical contractor who is regularly engaged in the

door replacement work has access to bulk material pricing and has the necessary manpower training and equipment resources to cost effectively perform the work.

This Contract is deemed to fulfill a public purpose as the services provided under this Contract protect the building facilities and equipment systems that are operated by DEF personnel and enable the Department to carry out its basic mission to provide wastewater treatment and maintaining satisfactory water quality.

Approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/08/2015 - JOAN COCCARDO SECRETARY

