

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

48227

Date: August 25, 2015

To: Board of Acquisition and Contract

From: Kevin M. McGuire  
Commissioner  
Department of Social Services

Subject: Requesting authority for the County of Westchester to amend an agreement with Public Consulting Group, Inc. ("PCG") for the provision of consulting services to analyze and evaluate its existing work participation programs for the Temporary Assistance (TA) "Exempt Population" and make recommendations for change, if necessary, in an amount not to exceed \$117,767 for the period from June 15, 2015 through September 15, 2015 in order to extend the end date of the agreement to December 31, 2015 at no cost to the County

Through a resolution approved on June 18, 2015, your Honorable Board authorized the County to enter into an agreement (the "Agreement") with Public Consulting Group, Inc. ("PCG"), pursuant to which PCG will provide consulting services to analyze and evaluate its existing work participation programs for the Temporary Assistance (TA) "Exempt Population" and make recommendations for change, if necessary for the period from June 15, 2015 through September 15, 2015 for an amount not to exceed \$117,767, payable monthly in accordance with an approved budget. The agreement was subsequently executed.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through the Department of Social Services (the "Department"), to amend the aforesaid agreement with Public Consulting Group, Inc. ("PCG") for the provision of consulting services to analyze and evaluate its existing work participation programs for the Temporary Assistance (TA) "Exempt Population" and make recommendations for change, if necessary, in order to extend the end date of the agreement from September 15, 2015 to December 31, 2015 at no cost to the County. It is to be noted that this agreement was procured through a Request For Proposal Process.

The extension is requested because the project did not get started as anticipated. There was a delay in starting the project and this delay was due to some technical contract related problems.



The Consultant has requested additional time to finish up the project. It is to be further noted that the extension is requested at no cost to the County.

This contract serves a **public purpose** through the evaluation and ultimate improvement of the County's existing work participation programs for the Temporary Assistance (TA) "Exempt Population".

The **goals and objectives** of this contract are to analyze and evaluate Department's existing work participation programs for the TA "Exempt Population" and recommend improvements that will result in increased work participation rates and increased self-sufficiency of Westchester County Department of Social Services ("WCDSS") TA households as well as better outcomes for households within that population that are exempt from work requirements.

The **goals and objectives are in the best interest of the County in terms of fiscal responsibility** in that the cultivation of these goals and objectives will result in a planning approach for "exempt" individuals with the potential to be restored to self-sufficiency through treatment/rehabilitation and non-traditional work activity or alternative work activity appropriate to their specific circumstance and needs.

The **goals and objectives as stated in the resolution will be tracked and monitored** using the performance measurement indicators developed by the Department. The consultant is required to submit to the Department statistical reports on all activities related to the program.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect.

Accordingly, authority is requested for the County of Westchester to amend the Agreement with Public Consulting Group, Inc. ("PCG") for the above said purpose.

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through the Department of Social Services (the "Department"), is hereby authorized to amend an agreement with Public Consulting Group, Inc. ("PCG") for the provision of consulting services to analyze and evaluate its existing work participation programs for the Temporary Assistance (TA) "Exempt Population" and make recommendations for change, if necessary, for the period from June 15, 2015 through September 15, 2015 for an amount not to exceed \$117,767 to be paid monthly pursuant to an approved budget in order to extend the end date of the agreement from September 15, 2015 to December 31, 2015 at no cost to the County; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions necessary to implement this Resolution.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A  
(must match resolution)

Start Date: N/A

End Date: 12/31/2015

Funding Source

Tax Dollars: N/A  
State Aid: N/A  
Federal Aid: N/A  
Other: N/A

**\$N/A**  
(must match resolution)