

47981

DATE: March 30, 2016

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey, Chief Information Officer
Department of Information Technology

RE: Authority to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, an agreement (IT-1369) with Infor (US), Inc., pursuant to which it will provide programming, implementation, integration, and training services for its EAM software as part of the County's upgrade of the software to the most recent version, for a term commencing upon execution and continuing for a term of two (2) years.

Authority is respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, an agreement (IT-1369) between the County of Westchester (the "County") and Infor (US), Inc. ("Infor"), pursuant to which Infor will provide programming, implementation, integration, and training services for its EAM software as part of the County's upgrade of the software to the most recent version (the "Services"), for a term commencing upon execution and continuing for a term of two (2) years (the "Agreement").

Although there are other providers for the Services, Infor is the creator of the EAM software and it is the only vendor that can make updates/changes to the software, should the need arise during the provision of the Services. The likelihood that such updates/changes may be necessary is high, since the County's existing version of the software that is being upgraded contains customizations specific to Westchester.

As the County is several versions behind the latest release of the EAM software, extensive testing during the upgrade process is required. The testing process requires incremental upgrades through each version and Infor is in the best position, as the creator of the software, to understand the changes between each incremental upgrade. The County believes this will substantially reduce the number of hours dedicated to performing the overall upgrade.

In addition, it is necessary to move the County's reports from Crystal to Cognos, as Crystal is no longer supported with the latest version of the EAM software. Again, Infor is in the best position to re-write reports for the County since it best understands the EAM software database and the changes that have been made across all of their previous software versions.

Finally, based on the County's existing relationship with Infor, it is anticipated that if unexpected issues arise during the upgrade, Infor will be able to provide the Services and assist the County in resolving the issues more promptly and attentively than would be possible with a third-party vendor.

Based upon the foregoing, it is proposed that the best interests of the County would be served by exempting this agreement from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof. Therefore, a resolution to exempt this procurement is hereby submitted for your consideration.

I respectfully recommend adoption of the proposed resolution.

JBM/SF/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/21/2016 - LISA MIJAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester (the "County") in connection with the procurement of an agreement (IT-1369) with Infor (US), Inc. ("Infor"), pursuant to which Infor will provide programming, implementation, integration, and training services for its EAM software as part of the County's upgrade of the software to the most recent version, for a term commencing upon execution and continuing for a term of two (2) years.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/21/2014
COUNTY CLERK
COUNTY SECRETARY