

47597

TO: Board of Acquisition and Contract

FROM: John M. Cullen
Commissioner of Emergency Services

DATE: July 2, 2015

SUBJECT: Resolution for Authority to Advertise
Contract No. **DES 15-070015**
County Emergency Operations Center
Audio/Visual System Maintenance and Service
Hudson Valley Transportation Management Center
200 Bradhurst Avenue
Hawthorne, New York

FY 2014 and FY 2015 Urban Area Security Initiative grant funds have been earmarked to support the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to perform scheduled preventive maintenance, scheduled and unscheduled service and repair to the Westchester County Emergency Operations Center - Audio/Visual System, located at the Hudson Valley Transportation Management Center, 200 Bradhurst Avenue, Hawthorne, New York. This contract shall be for a term of three (3) years with two (2) one (1) year renewals at the sole discretion of the County.

The objective of this contract is to provide for the continued operation of the Westchester County Emergency Operations Center - Audio/Visual System.

This contract is in the public's best interest because it will promote the health and safety of the general public by ensuring the continued reliability of the Westchester County Emergency Operations Center - Audio/Visual System thereby reducing the County's vulnerabilities to potential threats and developing proposed measures to reduce risk associated with natural hazards.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

Upon communication from the Commissioner of Emergency Services, be it

RESOLVED, that the Commissioner of Emergency Services be hereby authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **15-070015**
 County Emergency Operations Center
 Audio/Visual System Maintenance and Service
 Hudson Valley Transportation Management Center
 200 Bradhurst Avenue
 Hawthorne, New York

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 5% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

THE STATE REPORTER

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	20	391P	4380	T391	
	263	20	391Q	4380	T391	

Budget Funding Year(s) 2015-2017 **Start Date:** _____ **End Date:** _____
(must match resolution)

Funding Source: Tax Dollars _____
State Aid _____

Contractor Federal I.D. No./ Social Security No.: _____

\$ _____ **Federal Aid** 100%
(must match resolution)

Vendor No.: _____

Other _____

Encumbrance No.: _____