

47345

**TO:** Board of Acquisition and Contract  
**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation  
**DATE:** June 16, 2015  
**SUBJECT:** Authority to Enter into Agreement #15-938  
In the matter of Engineering Services in connection with the  
Rehabilitation of Halstead Avenue, C.R. #80A, Town of Harrison, New York

**Consultant:** Petruccelli Engineering  
**Agreement Amount:** \$88,405.00

*Subconsultant Approval:* Terry Bergendorff Collins (**WBE**)

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Authority of your Honorable Board is requested to enter into an Agreement in connection with the Rehabilitation of Halstead Avenue, C.R. #80A, Town of Harrison, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to rehabilitate Halstead Avenue, C.R. #80A, in Harrison, New York. This work is necessary due to extensive deterioration of the roadway. The rehabilitation work shall include, but not be limited to, the following items: milling existing asphalt concrete pavement; filling and sealing joints and cracks; full depth pavement repairs; adjusting castings, catch basins, and utility structures; repairing catch basins; replacing all existing frames and grates; curb repair/replacement; installing curb cuts as required; replacing/upgrading traffic signal loops; bus stop improvements; addressing drainage issues and roadside safety; resurfacing roadway with asphalt; and installing new pavement markings. This agreement will benefit the public as it will enhance the functionality of the roadway ensuring its safe use by the public, thus addressing the County Executive's priority area of Safety and Security.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on October 8, 2014, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on November 12, 2014 whereby Ammann & Whitney Consulting Engineers, PC; Dolph Rotfeld Engineering, PC; Kellard Sessions Consulting, PC; Langan Engineering, Environmental, Surveying and Landscape Architecture, DPC; Petruccelli Engineering; TRC Engineers, Inc.; and VHB Engineering, Surveying and Landscape Architecture, PC were selected to possibly perform said services. On March 16, 2015, a request for proposal (RFP) was sent to the qualified firms and subsequently four (4) proposals were received on April 21, 2015.

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After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held June 3, 2015, selected Petruccelli Engineering, 392 Columbus Avenue, Valhalla, New York 10595, as the number one firm to perform engineering services in connection with the Rehabilitation of Halstead Avenue, C.R. #80A, Town of Harrison, New York, for a total fee of \$88,405.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, Petruccelli Engineering has requested the utilization of the following subconsultant: Terry Bergendorff Collins (Surveying Services), 52 Star Ridge Road, Brewster, New York 10509.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

JTP/RSD/AS

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Petruccelli Engineering, 392 Columbus Avenue, Valhalla, New York 10595, for engineering services associated with the Rehabilitation of Halstead Avenue, C.R. #80A, Town of Harrison, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$88,405.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: Terry Bergendorff Collins (Surveying Services), 52 Starr Ridge Road, Brewster, New York 10509; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 15-938

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	366	46	RB16701E	6120-03	BA #199-2014	\$ 88,405.00

Budget Funding Year(s): 2015 Start Date: 07/15/2015 End Date: 12/31/2019  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No. /  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
\$88,405.00 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_