

47210

June 8, 2015

To: Honorable Members of the
Board of Acquisition and Contract

From: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

Mary J. Mahon
Director of Real Estate

Re: Authority to enter into a revocable license agreement with Richmond Children's Center, Inc. dba Richmond Community Services or current owner of real property located at 622 Mountain View Road, Peekskill, New York to utilize an access entry drive across lands of the Briarcliff Peekskill Parkway (approximately 0.346 acres) August 1, 2015 through July 31, 2020, for a license fee of \$100 per year, with the sole option of the County to extend the agreement for an additional period of five years, for an annual license fee of \$100.00.

On October 28, 2010, the County of Westchester, through the Department of Parks, Recreation and Conservation, entered into a license agreement with Richmond Children's Center, Inc. dba Richmond Community Services ("Richmond"), owner of real property located at 622 Mountain View Road, Peekskill, New York, to utilize an access entry drive across lands of the Briarcliff Peekskill Parkway (approximately 0.346 acres) August 1, 2010 through July 31, 2015. The five year revocable license with an annual fee of \$100 held by Richmond expires on July 31, 2015. Richmond's facility at 622 Mountain View Road supports people who have complex developmental health issues and are medically fragile. The license is required as there is no other viable access to Richmond's property. Therefore, authority is requested to enter into a new five year revocable license under the same terms and conditions with an annual fee of \$100, with the sole option of the County to extend the agreement for an additional period of five years, for an annual license fee of \$100.00.

The public purpose, as well as the goal and objective of this revocable license, is to provide the current homeowners with legal access to their property. This license will be monitored through site visits by the Parks Department to ensure compliance with all the terms of the license.

This license is exempt from the County Procurement Policy under Section 3(b).

A resolution authorizing the above is attached for your consideration.

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation and the Director of Real Estate, be it hereby:

RESOLVED, that the County of Westchester is hereby authorized to enter into a revocable license agreement with Richmond Children’s Center, Inc dba Richmond Community Services, or current owner of real property located at 622 Mountain View Road, Peekskill, New York to utilize an access entry drive across lands of the Briarcliff Peekskill Parkway (approximately 0.346 acres) August 1, 2015 through July 31, 2020, for a license fee of \$100 per year; and be it further

RESOLVED, that the County, at its sole option, may extend the license for an additional period of five years, for an annual license fee of \$100.00; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Original Agreement \$500
 First Amendment \$
This Amendment \$ _____
 TOTAL \$500

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	1100	9542		\$100	2015
165	42	1100	9542		\$100	2016
165	42	1100	9542		\$100	2017
165	42	1100	9542		\$100	2018
165	42	1100	9542		\$100	2019

Budget Funding Year(s) 2015-2019 Start Date 8/1/15 End Date 7/31/20
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____

\$500 Federal Aid _____
 (must match resolution) Other PRC Revenue _____