

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

47128

Date: June 3, 2015

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner
Department of Social Services

Subject: Resolution authorizing the County of Westchester to enter into an agreement with Public Consulting Group, Inc. ("PCG") for the provision of consulting services to analyze and evaluate its existing work participation programs for the Temporary Assistance (TA) "Exempt Population" and make recommendations for change, if necessary, in an amount not to exceed \$117,767 for the period from June 15, 2015 through September 15, 2015.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through the Department of Social Services (the "Department"), to enter into an agreement (the "Agreement") with Public Consulting Group, Inc. ("PCG"), pursuant to which PCG will provide consulting services to analyze and evaluate its existing work participation programs for the Temporary Assistance (TA) "Exempt Population" and make recommendations for change, if necessary. The term of the Agreement will commence on June 15, 2015 and continue through September 15, 2015. In consideration for services to be rendered, the County will pay PCG an amount not-to-exceed \$117,767, payable monthly in accordance with an approved budget.

Pursuant to the terms of the proposed Agreement, PCG will perform an in-depth analysis and evaluation vis-à-vis similar programs in similar-sized counties in the United States and recommend improvements that will result in increased work participation rates and increased self-sufficiency of Westchester County Department of Social Services ("WCDSS") TA households as well as better outcomes for households within that population that are exempt from work requirements. PCG will produce a written report of its analysis and evaluation of current WCDSS programs to include specific recommendations for policies or procedures to change, including, but not limited to, how the work activity process may be improved, what waivers could be

incorporated into the program for better outcomes, if technical assistance and training is available but currently unincorporated into the program, if current treatment and/or rehabilitation efforts incorporated into the program are sufficient and how advocacy for SSA or SSI benefits could be improved.

On March 30, 2015, the Department issued a Request for Proposals (“RFP”) to solicit qualified agencies to provide consulting services to analyze and evaluate its existing work participation programs for the TA “Exempt Population” and make recommendations for change, if necessary. On April 23, 2015, the Department received two (2) proposals and after evaluation by the Department, it has been determined that the proposal from PCG was the most advantageous based upon the specified evaluation criteria as set forth in the RFP. Accordingly, the Department seeks to award the contract to PCG.

This contract serves a **public purpose** through the evaluation and ultimate improvement of the County’s existing work participation programs for the Temporary Assistance (TA) “Exempt Population”.

The **goals and objectives** of this contract are to analyze and evaluate Department’s existing work participation programs for the TA “Exempt Population” and recommend improvements that will result in increased work participation rates and increased self-sufficiency of Westchester County Department of Social Services (“WCDSS”) TA households as well as better outcomes for households within that population that are exempt from work requirements.

The **goals and objectives are in the best interest of the County in terms of fiscal responsibility** in that the cultivation of these goals and objectives will result in a planning approach for “exempt” individuals with the potential to be restored to self-sufficiency through treatment/rehabilitation and non-traditional work activity or alternative work activity appropriate to their specific circumstance and needs.

The **goals and objectives as stated in the resolution will be tracked and monitored** using the performance measurement indicators developed by the Department. The consultant is required to submit to the Department statistical reports on all activities related to the program.

Accordingly, authority is requested for the County of Westchester to enter into an Agreement with Public Consulting Group, Inc. (“PCG”) for the above said purpose.

KMM/eo

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through the Department of Social Services (the "Department"), is hereby authorized to enter into an agreement with Public Consulting Group, Inc. ("PCG") for the provision of consulting services to analyze and evaluate its existing work participation programs for the Temporary Assistance (TA) "Exempt Population" and make recommendations for change, if necessary, for the period from June 15, 2015 through September 15, 2015, for an amount not to exceed \$117,767 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions necessary to implement this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2015	101	22	8900	5850	-----	\$52,485
2015	101	22	8900	5860	-----	\$65,282

Budget Funding Year(s): 2015
(must match resolution)

Start Date: 06/15/15

End Date: 09/15/15

Funding Source

	<u>5850</u>	<u>5860</u>
Tax Dollars:	1%	71%
State Aid:	0%	29%
Federal Aid:	99%	0%
Other:		

\$117,767
(must match resolution)