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**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, P.E.  
Commissioner of Public Works and Transportation

**DATE:** May 19, 2015

**SUBJECT:** First Amendment to Short Form Contract No. 14-031  
Snow Removal Services at 375 Executive Boulevard  
Elmsford, New York

**Contractor:** Bruno Terranova d/b/a Briarcliff Contractors  
**Amount of Amendment No. 1:** \$5,200.00

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On June 6, 2014, Short Form Contract No. 14-031 was executed between the County of Westchester and Bruno Terranova d/b/a Briarcliff Contractors, P.O. Box 181, Ossining, New York 10562, for Snow Removal Services at 375 Executive Boulevard, Elmsford, New York, in the not-to-exceed amount of \$20,000.00, for the term October 1, 2014 through April 30, 2015.

The attached Resolution for Amendment No. 1 has been prepared in order to address the unanticipated and unprecedented amount of snow and ice occurrences during the 2014/2015 winter season, and to increase the total amount payable under Contract No. 14-031. The additional work is based upon Bruno Terranova d/b/a Briarcliff Contractors' unit prices per occurrence, which were reviewed and approved by the Department.

The objective of this amendment is to reimburse the Contractor for services provided that was greater than the original contract amount.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

The cost for the above additional services is for an amount not to exceed \$5,200.00, increasing the maximum total payable under Contract No. 14-031 to an amount not to exceed \$25,200.00.

**Total Amount of Amendment No. 1.....\$5,200.00**

This Amendment has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

# RESOLUTION

**RE: CONTRACT NO. 14-031**  
**CONTRACT AMOUNT: \$20,000.00**  
**AMENDMENT NO. 1: \$ 5,200.00**  
**NET INCREASE: \$ 5,200.00**  
**REVISED CONTRACT AMOUNT: \$25,200.00**

## AMENDMENT NO. 1

Upon communication from the Commissioner of Public Works and Transportation,

**WHEREAS**, Jay T. Pisco, P.E., Commissioner of Public Works and Transportation, requests approval of Amendment No. 1 to Short Form Contract No. 14-031, between the County of Westchester and Bruno Terranova d/b/a Briarcliff Contractors, P.O. Box 181, Ossining, New York 10562, for Snow Removal Services at 375 Executive Boulevard, Elmsford, New York; and

**WHEREAS**, it is requested that Contract No. 14-031 be amended in order to address the unanticipated and unprecedented amount of snow and ice occurrences during the 2014/2015 winter season, and to increase the total amount payable under Contract No. 14-031, and

**WHEREAS**, the cost for the additional services is for an amount not to exceed \$5,200.00, making the total amount now payable under Contract No. 14-031 not to exceed \$25,200.00; and

**WHEREAS**, this matter has been discussed by the Board; now, therefore, be it

**RESOLVED**, that said Amendment No. 1 to Short Form Contract No. 14-031 be and the same is hereby approved in the amount of \$5,200.00; and be it further

**RESOLVED**, that all other terms and conditions of Contract No. 14-031 shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

**Total Amount of Amendment No. 1 ..... \$5,200.00**

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3300/3399	4380		\$5,200.00

**Budget Funding Year(s):** 2015                      **Start Date:** October 1, 2014                      **End Date:** April 30, 2015  
(must match resolution)

<b>Funding Source:</b>  <u>\$5,200.00</u> <small>(must match resolution)</small>	<b>Tax Dollars</b> <u>100% County</u>  <b>State Aid</b> _____  <b>Federal Aid</b> _____  <b>Other</b> _____	<b>Contractor Federal I.D. No./ Social Security No.:</b> _____  <b>Vendor No.:</b> _____  <b>Encumbrance No.:</b> _____
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