

46686

DATE: May 6, 2015

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to enter into Inter-Municipal Agreements with the Town of Eastchester and the City of Yonkers to provide Transportation Services under the Community Services for the Elderly Program, for the program period commencing April 1, 2015 through March 31, 2016, in an aggregate amount not-to-exceed \$37,054 in State funding, payable at an agreed upon unit cost.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks the authority of your Honorable Board to enter into Inter-Municipal Agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities" or the "Contractors") to provide Transportation Services for the elderly under the Community Services for the Elderly Program (the "Program"), for the program period commencing April 1, 2015 and continuing through March 31, 2016, for a total aggregate amount not-to-exceed \$37,054 in State funding, payable at an agreed upon unit cost, in the individual amounts set forth in the attached Schedule "A." The County at its sole option may renew the IMAs for up to three (3) successive one-year periods subject to the prior approval of your Honorable Board. The Municipalities are required to contribute a total aggregate amount not-to-exceed \$15,880 in matching funds to the Program in the individual amounts also set forth in the attached Schedule "A".

It should be noted that that the Town of Eastchester will provide both Nutrition Site Transportation and Supportive Services Transportation, and the City of Yonkers will only provide Nutrition Site Transportation.

These proposed IMAs will serve a public purpose by providing transportation services to help maintain Westchester County seniors in the community and avoid premature institutionalization. Seniors will receive round trip transportation from their homes to their local congregate nutrition sites. In addition, seniors are also transported to and from needed community facilities and resources such as vital medical appointments, grocery shopping, and the pharmacy. These services contribute to seniors remaining active and mobile in the community.

The goals and objectives are to provide seniors throughout Westchester County with transportation services to congregate meal programs and to needed services such as shopping, doctor's visits and the like.

These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle. The CSE programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. The New York State Office for the Aging monitors and evaluates whether the Department is meeting its requirements to conduct proper oversight on an annual basis. Additionally, client satisfaction is monitored through the use of surveys.

For the previous fiscal year, a total of 8,975 round trips were provided to approximately 219 seniors.

The Westchester County Board of Legislators by Act No. 79 - 2014, adopted on May 05, 2014, authorized the Inter-Municipal Agreements with Westchester County municipalities, including the Contractors, in connection with the CSE grant.

The IMAs described above are exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)iii and 3(a)xix, thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

RESOLUTION

Upon a communication from the Commissioner of Senior Programs and Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into Inter-Municipal Agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities") also (the "Contractors") to provide Transportation Services (the "Program") for the elderly under the Community Services for the Elderly ("CSE") Act, for the program period commencing April 1, 2015 continuing through March 31, 2016, for a total aggregate amount not to exceed \$37,054 in State funding, payable at an agreed upon unit cost, in the individual amounts set forth in the attached Schedule "A"; and be it further

RESOLVED, that the Municipalities are required to contribute a total aggregate amount not to exceed \$15,880 in matching funds to the Program, in the individual amounts set forth in the attached Schedule "A"; and be it further

RESOLVED, that the IMAs with the Municipalities listed in the attached Schedule "A" are also subject to County Appropriations; and be it further

RESOLVED, that the IMAs with the Municipalities listed in the attached Schedule "A" are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these IMAs or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipalities listed below, then the Municipalities shall have the right to terminate their respective IMAs upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

| Account to be | Fund | Dept | Major Program, Program & Phase or Unit Org | Object/ Sub Object | Trust Account | Dollars | | | | | | | | | | | | | | | | | | | | |
|---|-----------|----------|--|-----------------------|---------------|----------|--|-----|------|--|--|--|-----------|----------|--|--|----------|---------|-----|--|--|--|-------|------|--|--|
| Charged | 263 | 85 | 047Q | 4380 | T-047 | \$37,054 | | | | | | | | | | | | | | | | | | | | |
| <p>Budget Funding Year(s) (must match resolution) <u>2015 - 2016</u> Start Date <u>4/1/15</u> End Date <u>3/31/16</u></p> <p>Funding Source (must match resolution)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%;">Tax</td> <td style="width: 10%; text-align: right;">\$ 0</td> <td style="width: 5%;"></td> <td style="width: 45%;"></td> </tr> <tr> <td></td> <td>State Aid</td> <td style="text-align: right;">\$37,054</td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">\$37,054</td> <td>Federal</td> <td style="text-align: right;">\$0</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Other</td> <td style="text-align: right;">\$ 0</td> <td></td> <td></td> </tr> </table> | | | | | | | | Tax | \$ 0 | | | | State Aid | \$37,054 | | | \$37,054 | Federal | \$0 | | | | Other | \$ 0 | | |
| | Tax | \$ 0 | | | | | | | | | | | | | | | | | | | | | | | | |
| | State Aid | \$37,054 | | | | | | | | | | | | | | | | | | | | | | | | |
| \$37,054 | Federal | \$0 | | | | | | | | | | | | | | | | | | | | | | | | |
| | Other | \$ 0 | | | | | | | | | | | | | | | | | | | | | | | | |

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/04/2015 - JOMARY VEINA, SECRETARY

SCHEDULE "A"

CSE Transportation Services

| <u>MUNICIPALITY</u> | <u>NOT TO EXCEED STATE FUNDS</u> | <u>NOT TO EXCEED MUNICIPALITY MATCH</u> | <u>GROSS</u> |
|---------------------|----------------------------------|---|-----------------|
| Town of Eastchester | \$18,284 | \$7,836 | \$26,120 |
| City of Yonkers | <u>\$18,770</u> | <u>\$8,044</u> | <u>\$26,814</u> |
| TOTAL | \$37,054 | \$15,880 | \$52,934 |

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/04/2015, OMAR WEIRA, SECRETARY