

46614

**TO:** Board of Acquisition and Contract  
**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation  
**DATE:** May 5, 2015  
**SUBJECT:** Second Amendment (of a Multi-Phased Agreement) to Agreement No. 10-911  
In the matter of Architectural Services in connection with Terminal Building Modifications,  
Phase II – In-Line Baggage Screening Facility at the Westchester County Airport,  
Towns of Harrison and North Castle and Village of Rye Brook, New York

**Consultant:** Graf & Lewent Architects, LLP  
**Amendment Amount:** \$966,500.00

*Subconsultant Approval:* Gleeds New York Inc.  
TY Lin International Group

---

Pursuant to a Resolution approved on June 17, 2010, the County of Westchester (“County”) entered into Agreement Number 10-911 with Graf & Lewent Architects, LLP (“Consultant”), 90-30 161<sup>st</sup> Street, Jamaica, New York 11432, wherein the Consultant was to provide architectural services associated with Terminal Building Modifications, Phase II – In-Line Baggage Screening Facility at the Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The Agreement was thereafter amended by Resolution approved December 15, 2011, for architectural services associated with Terminal Building Modifications, Phase II – In-Line Baggage Screening Facility at the Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The December 15, 2011 Resolution was thereafter amended by Resolution approved November 21, 2012, to revise the scope of work, the first amendment amount, and the completion date.

The In-Line Baggage Screening Facility project is currently in the Bidding Phase with construction anticipated to start later in 2015. It is requested that the existing Agreement be amended to provide for architectural services in connection with Terminal Building Modifications, Phase II – In-Line Baggage Screening Facility at the Westchester County Airport. The Consultant shall provide construction administration services associated with this project. For construction administration services, the Consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors’ applications for payment.

The objective of this project is to provide terminal building modifications which include a permanent area for the screening of checked baggage at the Westchester County Airport. These improvements will ensure compliance with Transportation Security Administration (“TSA”) requirements. This project will implement the most cost-effective and environmentally compliant technologies available which will provide long-term energy conservation. This agreement will benefit the public as it will enhance the efficiency of the airport’s operations to meet the increased level of service, thereby providing an improved traveling experience for airport passengers.

The original intent of this Agreement was to have the design and construction administration performed in multiple phases as subsequent funding became available. The initial design phase defined the scope of work and required budget for the subsequent phases of design and construction administration for which funding has been approved.

Board of Acquisition and Contract  
Agreement No. 10-911, Second Amendment  
Phase II – In-Line Baggage Screening Facility at the Westchester County Airport  
Towns of Harrison and North Castle and Village of Rye Brook, New York  
Graf & Lewent Architects, LLP  
Page 2

The engineering/architectural discipline encompassed in this Amendment is not new, but rather, it is an integral part of the project that involves the same degree of skill, experience and complexity as the expertise generally described in the original project. Accordingly, this type of engineering/architectural discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

The fee for the above services is for an amount of \$966,500.00 pursuant to an approved budget, bringing the total Agreement plus Amendments to \$2,675,400.00. The completion date of the Agreement shall be extended to December 31, 2019.

In addition, Graf & Lewent Architects, LLP has requested the utilization of the following subconsultants: Gleeds New York Inc. (Construction Administration Services), 55 Broadway, Suite 2001, New York, New York 10006; and TY Lin International Group (Civil Engineering Services), 110 William Street, 29<sup>th</sup> Floor, New York, New York 10038.

Payment for this contract will be made from TSA Funds, the Airport Passenger Facility Charge Fund, and the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy. Proposed form of Resolution to accomplish the foregoing is attached hereto.

JTP/PC/JA/AS

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the existing Agreement between the County of Westchester and Graf & Lewent Architects, LLP ("Consultant"), 90-30 161<sup>st</sup> Street, Jamaica, New York 11432, be amended to provide for engineering services in connection with architectural services associated with Terminal Building Modifications, Phase II – In-Line Baggage Screening Facility at the Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The Consultant shall provide construction administration services associated with this project. For construction administration services the Consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment; and be it further

RESOLVED, that for the additional services rendered in accordance with the Consultant's proposal for the current phase of this multi-phase project, Graf & Lewent Architects, LLP, shall be paid a fee of \$966,500.00 pursuant to an approved budget, increasing the total maximum fee to \$2,675,400.00; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Gleeds New York Inc. (Construction Administration Services), 55 Broadway, Suite 2001, New York, New York 10006; and TY Lin International Group (Civil Engineering Services), 110 William Street, 29<sup>th</sup> Floor, New York, New York 10038; and be it further

RESOLVED, that the completion date of the Agreement shall be extended to December 31, 2019; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	932,500.00	(Design Services)
First Amendment		776,400.00	(Revised Design Services)
This Amendment		966,500.00	(Construction Administration Services)
<b>TOTAL</b>	<b>\$</b>	<b>2,675,400.00</b>	

**Agreement No. 10-911**

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	362	44	A095B00I	6120-05	N/A	\$ 966,500.00

Budget Funding Year(s): 2015 Start Date: 07/01/10 End Date: 12/31/19  
 (must match resolution)

Funding Source: Tax Dollars: \_\_\_\_\_ Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
\$966,500.00 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: 33% TSA Funds (\$318,945.00) Encumbrance No.: \_\_\_\_\_  
 Other: 31% Airport Passenger Facility Charge Fund (\$299,615.00)  
 Other: 36% Airport Special Revenue Fund (\$347,940.00)