

46611

TO: Honorable Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

Mary J. Mahon
Senior Assistant to the County Executive/Director of Real Estate

DATE: May 5, 2015

SUBJECT: Authority for the County of Westchester to enter into a Third Amendment to a permit agreement with the United States of America, acting through its General Services Administration, for the use by the Transportation Security Administration of office space in the Terminal Building at the Westchester County Airport, to extend the term from July 1, 2015 through June 30, 2017, with an annual fee of \$12,690.00.
(Lease Agreement No. WCA 13002)

On December 11, 2003, your Honorable Board approved a Resolution authorizing the County of Westchester to enter into a permit agreement with the United States of America, acting through its General Services Administration, for the use by the Transportation Security Administration ("TSA") of approximately 196 square feet of office space in the Terminal Building at the Westchester County Airport in conjunction with TSA's security screening. The term of the agreement was January 1, 2003 through December 31, 2008, and the annual fee was \$9,800.00.

On June 19, 2008, your Honorable Board approved a Resolution authorizing the County to amend the permit agreement in order to extend the term through June 30, 2013 and increase the annual fee to \$12,000.00.

On September 5, 2013, your Honorable Board approved a Resolution authorizing the County to enter into a Second Amendment to the permit agreement in order to extend the term through June 30, 2015, increase the annual fee to \$12,690.00, and allow either party to terminate the agreement without cause upon 90 days' notice.

Authority of your Honorable Board is now requested for the County to enter into a Third Amendment to the permit agreement in order to extend the term from July 1, 2015 through June 30, 2017. In addition, TSA will be permitted to relocate from the terminal building to similar space in the new Baggage Screening Building which is currently in the design stage.

The goal of this agreement is to have the TSA remain in the main terminal of the Airport and continue with uninterrupted security screening of passengers and baggage. This agreement will be monitored by Airport Administration with monthly payments made by the General Services Administration for the space to be occupied.

This permit agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) thereof.

We recommend approval of the attached proposed Resolution.

R E S O L U T I O N

Upon a communication from the Commissioner of Public Works and Transportation and the Senior Assistant to the County Executive/Director of Real Estate, it is hereby

RESOLVED, that the County of Westchester is authorized to enter into a Third Amendment to a permit agreement with the United States of America, acting through its General Services Administration, for the use by the Transportation Security Administration ("TSA") of approximately 196 square feet of office space in the Terminal Building at the Westchester County Airport in conjunction with TSA's security screening operation, to extend the term from July 1, 2015 through June 30, 2017; and be it further

RESOLVED, that the agreement shall include a provision permitting the TSA to relocate from the Terminal Building to similar space in the new Baggage Screening Building upon completion of same; and be it further

RESOLVED, that all other terms and conditions of the permit agreement, as amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his duly appointed designee be, and hereby is, authorized to execute such documents and take such actions as may be necessary and appropriate to effect the purposes hereof.

Lease Agreement No. WCA 13002

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Revenue	Trust Account	Dollars
	161	44	4110	9096		\$ 6,345.00 (2015)
	161	44	4110	9096		\$12,690.00 (2016)
	161	44	4110	9096		\$ 6,345.00 (2017)

Budget Funding Year(s): 2015-2017 Start Date: 07/01/2015 End Date: 06/30/2017
 (must match resolution)

Funding Source: Tax Dollars _____

State Aid _____

\$25,380.00 Federal Aid _____
 (must match resolution)

Other Revenue - Airport Special Revenue Fund