

46503

TO: Board of Acquisition and Contract

FROM: Thomas J. Lauro, P.E.
Commissioner, Department of Environmental Facilities

DATE: May 11, 2015

RE: Change Order No. 1
Contract No. **EF-1102**
Instrumentation Maintenance and Repairs
Dept. of Environmental Facilities
Various Locations
Westchester County, New York
Contractor: Aaron Associates of Connecticut, Inc.
Amount of Change Order No. 1: \$ 35,000.00

On June 30, 2011, your Honorable Board awarded Contract No. EF-1102, Instrumentation Maintenance and Repairs for Department of Environmental Facilities, Various Locations, Westchester County, New York to Aaron Associates of Connecticut, Inc., 478 W. Main St., Waterbury, CT 06702 in the amount of \$439,090 for the term June 06, 2011 to July 05, 2013, subject to appropriations.

On July 11, 2013, your Honorable Board amended Contract No. EF-1102 to authorize the extension of the Contract for an additional two-year term commencing July 06, 2013, subject to appropriations.

This Contract work is crucial for the proper maintenance of various instruments of the department's treatment plants and pumping stations to keep them at peak efficiency to assure that all instruments are functioning properly with minimal breakdowns.

It is recommended that the contract amount be increased to add funds to allow for the replacement of the instrumentation and control system for an odor control system at the Yonkers Joint Wastewater Treatment facility and to continue to provide maintenance services as required until the end of the contract term. The additional odor control work was not originally anticipated and is required to meet permit discharge requirements. This Change Order No. 1 will cover all work required to complete the work. This is specialized work which cannot be handled with County personnel or equipment.

It is requested that your Honorable Board approve the attached Resolution for Change Order No. 1 in the amount of \$35,000 to cover the cost of additional required work, which brings the amended Contract amount to a total of \$913,180.

This requested additional work is consistent with the original work and does not materially alter the

main purpose of the contract as to constitute a new undertaking. The work is of the same nature as the initial work, and is to be performed in the same vicinity.

The objective of the Contract is to obtain services of a Contractor which will allow the Department of Environmental Facilities to maintain various instruments for its treatment plants and pumping stations at peak efficiency and to assure that all instruments are functioning properly with minimal breakdowns. During the two year term of the Contract, Department representatives will track and monitor the required preventive maintenance, and necessary repairs using written service reports which will be signed by Maintenance Superintendents. These service reports are to be submitted with each payment request. The Contractor will be responsible to comply with all applicable regulations and codes.

This Contract is deemed to fulfill a public purpose because it meets the County's criteria for safeguarding the health and environment of the County. Maintaining the instrumentation at DEF Facilities is critical to control and monitoring the water, wastewater and air treatment process as well as monitoring for life safety issues related to working in hazardous environments. In addition, maintaining the instrumentation allows the Department to carry out its basic mission to provide water and wastewater treatment and maintaining satisfactory water quality.

Approval of the attached resolution is respectfully requested.

Attachment

RESOLUTION

Upon communication from the Commissioner of the Department of Environmental Facilities,

WHEREAS, the Commissioner, Department of Environmental Facilities, requests approval of Change Order No.1 on Contract No. EF-1102, between the County of Westchester and Aaron Associates of Connecticut, Inc., 478 W. Main St., Waterbury, CT 06702 for Instrumentation Maintenance and Repairs, Dept. of Environmental Facilities, Various Locations, Westchester County, New York; and

WHEREAS, it is requested that Contract No. EF-1102, be amended to allow for the replacement of the instrumentation and control system for an odor control system at the Yonkers Joint Wastewater Treatment facility and to continue to provide maintenance services as required until the end of the contract term. This is specialized work which cannot be handled with County personnel or equipment.

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that said Change Order No.1 on Contract No. EF-1102 be and the same is hereby approved in the amount of \$35,000.00: and be it further

RESOLVED, that all other terms and conditions of Contract No. EF-1102 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RE: CONTRACT NO. **EF-1102**
 CONTRACT AMOUNT: \$439,090
 AMENDED CONTRACT AMOUNT \$439,090
CHANGE ORDER NO. 1 \$35,000

REVISED CONTRACT AMOUNT: \$913,180

CHANGE ORDER NO.1

Total Amount of Change Order No.1\$35,000.00

Account to be Charged/Credited	Major Program, Program & Phase		Object/	Trust	
	Fund	Dept	Sub Object	Account	Dollars
2015	221	60	0110	4380-99	\$35,000

Budget Funding Year(s) 2015 Start Date No change End Date _____
 (must match resolution)

Funding Source Tax Dollars 100% County
 State Aid _____
\$35,000.00 Federal Aid _____
 (must match resolution) Other _____