

46303

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: April 21, 2015
SUBJECT: Authority to Enter into Agreement #15-928
In the matter of Engineering Services in connection with
Infrastructure Improvements, Tibbetts Brook Park, Yonkers, New York

Consultant: Insite Engineering, Surveying & Landscape Architecture, PC
Agreement Amount: \$129,000.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with Infrastructure Improvements, Tibbetts Brook Park, Yonkers, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to provide various infrastructure improvements at Tibbetts Brook Park. With the success of the pool project and the increased popularity of the park, the County is seeking to increase the in-season parking capacity at Tibbetts Brook Park. The work will include an overall site analysis and assessment of existing conditions, with plans for improved and increased parking areas. The construction contract documents to be developed will include the expansion of existing parking facilities, possible new parking facilities, resurfacing of existing park roads and walkways, drainage improvements, landscaping, site work, and playground area improvements. This agreement will benefit the public as it will enhance this recreational facility thereby ensuring its safe use and enjoyment by the park's visitors, thus addressing the County Executive's priority area of Safety and Security.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on October 24, 2013, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on November 26, 2013 whereby Dolph Rotfeld Engineering, PC; Insite Engineering, Surveying & Landscape Architecture, PC; Langan Engineering, Environmental, Surveying and Landscape Architecture, DPC; Peter Gisolfi Associates, Architects and Landscape Architects, LLP; Petruccelli Engineering; The Chazen Companies; and TRC Engineers, Inc. were selected to possibly perform said services. On October 3, 2014, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on November 6, 2014.

Board of Acquisition and Contract
Agreement No. 15-928
Infrastructure Improvements, Tibbetts Brook Park,
Yonkers, New York
Insite Engineering, Surveying & Landscape Architecture, PC
Page 2

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held March 17, 2015, selected Insite Engineering, Surveying & Landscape Architecture, PC, 3 Garrett Place, Carmel, New York 10512, as the number one firm to perform engineering services in connection with Infrastructure Improvements, Tibbetts Brook Park, Yonkers, New York, for a total fee of \$129,000.00, pursuant to an approved budget, which represents the best possible contract for the County.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

JTP/RSD/AS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Insite Engineering, Surveying & Landscape Architecture, PC, 3 Garrett Place, Carmel, New York 10512, for engineering services associated with Infrastructure Improvements, Tibbetts Brook Park, Yonkers, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$129,000.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2019; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 15-928

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
372	42	RTB0501E	6120-03	BA #47-2012	\$ 129,000.00

Budget Funding Year(s): 2015 Start Date: 06/01/2015 End Date: 12/31/2019
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./ Social Security No.: _____
 State Aid: _____

\$129,000.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____

Board of Acquisition and Contract
Agreement No. 15-928
Infrastructure Improvements, Tibbetts Brook Park,
Yonkers, New York
Insite Engineering, Surveying & Landscape Architecture, PC

List of Respondents

Insite Engineering, Surveying & Landscape Architecture, PC 3 Garrett Place Carmel, New York 10512 (845) 225-9690	\$ 129,000.00
Langan Engineering, Environmental, Surveying and Landscape Architecture, DPC 707 Westchester Avenue, Suite 304 White Plains, New York 10604 (914) 323-7400	\$ 156,000.00
Peter Gisolfi Associates, Architects and Landscape Architects, LLP 566 Warburton Avenue Hastings-on-Hudson, New York 10706 (914) 478-3677	\$ 142,517.50
Petrucelli Engineering 392 Columbus Avenue Valhalla, New York 10595 (914) 948-3629	\$ 297,000.00
TRC Engineers, Inc. 7 Skyline Drive Hawthorne, New York 10532 (914) 592-4040	\$ 394,653.00

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/14/2015 - JOMARY VIEIRA, SECRETARY