

46189

DATE: April 15, 2015

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to amend resolution 44986 that authorized the County to enter into Agreements with three entities to provide Family Caregiver Support Services for the Elderly under Title III-E of the Older Americans Act for a total aggregate amount not to exceed \$79,324 in Federal funds, for the period January 1, 2015 through December 31, 2015 in order to remove Elderserve Licensed Home Care Agency and to reflect a new aggregate not to exceed amount of \$50,147 in Federal funds in the individual amounts listed in the attached Schedule A.

By resolution approved on March 19, 2015 (the "March 19th Resolution") your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into agreements (the "Agreements") with the three (3) entities (the "Contractors") listed in Schedule "A", attached to the March 19th Resolution, for the purpose of providing Family Caregiver Support Services for the Elderly under Title III-E of the Older Americans Act (the "Program"), for the period beginning January 1, 2015 through December 31, 2015, for a total aggregate amount not to exceed \$79,324 in Federal funds, payable at the agreed upon unit-cost amount for actual services provided and data-entered in the New York State Office for the Aging's ("NYSOFA's") Social Assistance Management System ("SAMS"), and an amount not to exceed \$8,814 in Contractor matching funds, in the individual amounts set forth in Schedule "A", attached to the March 19th Resolution. The March 19th Resolution further stipulated that the County, at its sole option, may, following the expiration of the initial Agreement, enter into three (3) additional successive one-year Agreements with each Contractor, and that any successive Agreement(s) would be subject to the availability funds, the County receiving all legal approvals, and be on the same terms and conditions as the initial Agreement, provided, however, that the County would have the sole discretion to add to the unit cost an annual cost of living increase not-to-exceed three percent (3%), subject to the prior approval of your Honorable Board. The Agreements with the Contractors have not yet been executed.

We have determined that Elderserve Licensed Home Care Agency ("Elderserve"), one of the three (3) Contractors authorized by the March 19th Resolution to enter into an

Agreement with the County to provide Program services, was included on the March 19th Resolution in error. This is because the services to be provided by Elderserve were RFP'd separately and as such will require a separate resolution that does not include the 3% cost of living increase as authorized by the March 19th Resolution. Accordingly, the County now seeks the approval of your Honorable Board to amend the March 19th Resolution in order to remove Elderserve from the Schedule A attached to said Resolution and to reflect an aggregate amount not to exceed \$50,147 in federal funds and \$5,572 in Contractor matching funds, in the individual amounts listed in Schedule A, attached to this Resolution.

Except as specifically amended hereby, all other terms and conditions of set forth in the March 19th Resolution shall remain in full force and effect.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACTS 05/28/15 - JOMARY MERRILL

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the resolution approved on March 19, 2015 (the "March 19th Resolution"), which authorized the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services to enter into agreements (the "Agreements") with the three Contractors listed in Schedule "A", attached to the March 19th Resolution, for the purpose of providing Family Caregiver Support Services for the Elderly under Title III-E of the Older Americans Act for the period beginning January 1, 2015 and continuing through December 31, 2015, for a total aggregate amount not to exceed \$79,324 in Federal funds and \$8,814 in Contractor matching funds, in the individual amounts set forth in Schedule "A", attached to the March 19th Resolution, is hereby amended in order to delete Elderserve Licensed Home Care Services Agency, Inc. from the Schedule "A" attached to the March 19th Resolution, and to reflect an aggregate amount not to exceed \$50,147 in federal funds and \$5,572 in Contractor matching funds, in the individual amounts listed in Schedule "A", attached to this Resolution; and be it further

RESOLVED, that except as specifically amended herein, all other terms and conditions set forth in the March 19th Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

This Agreement: \$50,147.00
 Total: **\$50,147.00**

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	448Q	4380	T448	\$50,147.00
Budget Funding Year(s) (must match resolution)	<u>2015</u>		Start Date	<u>1/1/15</u>	End Date	<u>12/31/15</u>
Funding Source	Tax Dollars	\$ _____				
	State Aid	\$ _____				
	Federal Aid	\$50,147.00				
<u>\$50,147.00</u> (must match resolution)	Other	\$ _____				

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/28/2015 DOMARY VIEIRA, SECRETARY

SCHEDULE "A"

ORIGINAL SCHEDULE "A"

MUNICIPALITY/AGENCY	SERVICES TO BE PROVIDED BY CONTRACOR	NOT TO EXCEED FEDERAL FUNDS	NOT TO EXCEED CONTRACTOR MATCH	GROSS
City of Yonkers	Assistance and Information	\$24,975.00	\$2,775.00	\$27,750.00
Elderserve Licensed Home Care Agency	Assistance and Counseling Sessions	\$29,177.00	\$3,242.00	\$32,419.00
Family Services Society of Yonkers	Assistance, Information, Support Groups and Training	\$25,172.00	\$2,797.00	\$27,969.00
	Total	\$79,324.00	\$8,814.00	\$88,138.00

REVISED SCHEDULE "A"

MUNICIPALITY/AGENCY	SERVICES TO BE PROVIDED BY CONTRACOR	NOT TO EXCEED FEDERAL FUNDS	NOT TO EXCEED CONTRACTOR MATCH	GROSS
City of Yonkers	Assistance and Information	\$24,975.00	\$2,775.00	\$27,750.00
Family Services Society of Yonkers	Assistance, Information, Support Groups and Training	\$25,172.00	\$2,797.00	\$27,969.00
	Total	\$50,147.00	\$5,572.00	\$55,719.00