

Robert P. Astorino  
County Executive

Department of Probation

Rocco A. Pozzi  
Commissioner

**45644**

**DATE:** March 26, 2015

**TO:** The Board of Acquisition and Contract

**FROM:** Rocco A. Pozzi  
Commissioner of Probation

John B. McCaffrey  
Chief Information Officer

**RE:** Authority to exempt from the Westchester County Procurement Policy and Procedures an agreement with AnyTransactions, Inc. (“AnyTransactions”) whereby AnyTransactions will provide its Self Reporting (SR) product “AnyTrax” to perform regular check-ins and automated interviews for lower-risk clients of the Department of Probation for the year 2015

Transmitted by separate resolution of even date herewith is a resolution requesting authority for the County of Westchester to enter into an agreement with AnyTransactions, Inc. (“AnyTransactions”) whereby AnyTransactions will provide their AnyTrax Self Reporting (“SR”) product to perform regular check-ins and automated interviews of lower-risk clients of the Department of Probation. Using any telephone as a “virtual kiosk”, AnyTrax SR streamlines supervision of low risk clients with periodic check-ins and interviews (daily/weekly/monthly/quarterly) utilizing customized protocols for interview questions, schedules, reminders and grace periods.

In accordance with the County’s Procurement Policy, the Department of Probation in 2013 solicited quotes for an SR product that would assist the Department in tracking its Administrative caseload unit and after reviewing the quotes subsequently awarded a contract to AnyTransactions for the year 2014 for an amount of \$40,000, to be paid at a fixed price of \$10,000 per quarter. The objective of this agreement is to provide remote supervision and interviews of low-risk probationers, thereby freeing up staff time to concentrate on higher risk clients. This agreement simultaneously promotes the public safety of the citizens of Westchester County and saves taxpayer money by enabling the Department to efficiently hold low-risk probationers accountable

Administrative Office

to the requirements of their probation sentences while reducing the number of man hours devoted to low-risk administrative caseloads. The efficiency of the call-in AnyTrax system reduces the number of probation officers assigned to the administrative caseload unit from five to three. Department experience has shown that the percentage of non-compliance by low-level offenders is extremely low compared to higher level criminals. Taxpayer dollars are thereby more effectively spent protecting public safety by concentrating supervision resources on high risk clients who exhibit both a greater potential for violating their terms of probation and a greater probability for committing more dangerous or damaging offenses when resuming illegal activity.

What makes AnyTransactions unique is an established interface with County Probation Department case management system. This integration has been successful as it significantly increases the Department's efficiency by eliminating duplicate entries and the need to search multiple locations for all relevant case data. The implementation of this interface required the expenditure of over 1000 County work hours by the Department of Information Technology and another 500 County work hours by the Department of Probation. Attempting to procure a new product would be impractical and counterproductive based on the county man hours that would need to be expended so that the new product could interface with the case management system.

As the current system is successful and the County has invested heavily in its implementation, it is recommended that the County's best interests would be served by exempting the aforementioned agreement with AnyTransactions from the County's Procurement Policy procedures pursuant to Section 3(a)(xxi) thereof.

Accordingly, a resolution to exempt this procurement is hereby submitted for your Honorable Board's consideration.

RAP/JBM/dm  
Attachment

## RESOLUTION

Upon a communication from the Commissioner of Probation and the Chief Information Officer, be it hereby

**RESOLVED**, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting quotations, is neither cost effective nor expedient, and accordingly not in the best interests of the County in connection with the procurement of an agreement with AnyTransactions, Inc. whereby AnyTransactions will provide its Self Reporting (SR) product "AnyTrax" to perform regular check-ins and automated interviews for lower-risk clients of the Department of Probation for the year 2015.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/23/2015 - JONATHAN VIEIRA, SECRETARY