



Memorandum
Department of Health
10 County Center Road – 2nd Floor
White Plains, N.Y. 10607

45599

DATE: March 25, 2015

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

RE: Authorization to Enter into Contract with Health Research Inc. to receive and administer a Grant for the Ebola Preparedness and Response Activities Program, pursuant to an approved budget, as follows:

Contract Period:	4/1/15 – 9/30/16
Contract Amount:	Not-To-Exceed \$126,101

The Westchester County Department of Health (the “WCDH”) seeks authorization to enter into contract with Health Research, Inc. to accept funding for the Ebola Preparedness and Response Activities Program for the contract period 4/01/15 through 9/30/16, pursuant to an approved budget, in the amount not-to-exceed \$126,101.

This Program will promote the public health, safety and general welfare of County residents by obtaining funding to support Ebola related preparedness and monitoring activities.

The goals of this Program are to continue to plan for and sustain Ebola Monitoring activities, enhance our supply of Personal Protective equipment and supplies, provide ongoing PPE training to Health Department staff and to participate in a state training on environmental clean-up in our clinics and/or in the community should the need arise.

Program tracking and monitoring are maintained through regular staff meetings, submission of quarterly reports sent electronically through the NYSDOH Commerce system, and participation in local and state sponsored drills, meetings and trainings.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Your approval of the attached resolution is respectfully requested.

Attachment
md

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to enter into contract with Health Research, Inc. ("HRI") to accept funding for the Ebola Preparedness and Response Activities Program, pursuant to an approved budget, as follows:

Contract Period: 4/01/15 – 9/30/16
 Contract Amount: Not-To-Exceed \$126,101;

and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 10 County Center Road, 2nd Floor
 White Plains, New York 10607
 March 25, 2015

Original Agreement \$
 First Amendment \$
 Second Amendment \$
This Amendment \$ _____
 TOTAL \$
 Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	571Q	9853	T571	\$126,101

Budget Funding Year(s) (must match resolution) 2015-2016 Start Date 4/01/15 End Date 9/30/16

Funding Source Tax Dollars _____
 State Aid _____
\$126,101 Federal Aid HRI - NYSDOH
 (must match resolution) Other _____