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**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, P.E.  
Commissioner of Public Works and Transportation

**DATE:** March 10, 2015

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 15-209  
Boiler Maintenance Service  
Courthouse Heating Plant  
White Plains, New York

The 2015 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to perform inspections, preventive maintenance, testing, and emergency repairs for the gas and oil steam boilers at the Central Heating Plant located in the Annex Building of the Richard J. Daronco Courthouse. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

The objective of this contract is to maintain the Courthouse Heating Plant for continuous and uninterrupted operation.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County Facilities to remain operational.

The project will provide energy savings by maintaining fuel burning heating equipment within operating specifications. Additionally, properly operating burners create a smaller quantity of emissions, thus addressing the County Executive's priority area: Health and the Environment (HE).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

