

45121

DATE: March 2, 2015

TO: Board of Acquisition and Contract

FROM: Kevin J. Plunkett
Deputy County Executive

RE: **Authority to enter into an agreement with Kerry M. Oristano for consulting services commencing on April 1, 2015 and terminating on October 31, 2015 in an amount not-to-exceed Ninety Thousand, Five Hundred and Fifty-Nine (\$90,559.00) Dollars, which shall be paid in seven monthly installments of Twelve Thousand, Nine Hundred and Thirty-Seven (\$12,937.00) Dollars, by the last day of each month of the term of this Agreement, contingent upon the approval of a Resolution by the County Board of Legislators of a waiver of Section 883.21(i)(3) of the Westchester County Code of Ethics.**

Kerry M. Oristano has resigned as Commissioner of Human Resources for Westchester County, effective March 11, 2015 to pursue other opportunities. To ensure a smooth transition while the County looks to fill her position, Ms. Oristano has agreed to be available to consult on a variety of personnel related matters for a period of seven months commencing April 1, 2015 and terminating on October 31, 2015. This consultancy will provide continuity for the Human Resources Department and the other municipalities served by the county.

Accordingly, authority is requested to enter into an agreement with Kerry M. Oristano for consulting services commencing on April 1, 2015 and terminating on October 31, 2015 in an amount not-to-exceed Ninety Thousand, Five Hundred and Fifty-Nine (\$90,559.00) Dollars, which shall be paid to Ms. Oristano in seven monthly installments of Twelve Thousand, Nine Hundred and Thirty-Seven (\$12,937.00) Dollars, by the last day of each month of the term of this Agreement.

This Agreement shall be contingent upon the approval of a Resolution by the County Board of Legislators of a waiver of Section 883.21(i)(3) of the Westchester County Code of Ethics. It is respectfully submitted that this Agreement is exempt from the procedures of the Westchester County Procurement Policy under Section 9 thereof, as Ms. Oristano is the only person who can provide these services.

Authority for the County to enter into this Agreement for the purposes as herein described is most respectfully requested.

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/05/2015 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Deputy County Executive, be it hereby

RESOLVED, that the County of Westchester (“County”) is authorized to enter into an agreement with Kerry M. Oristano for consulting services commencing on April 1, 2015 and terminating on October 31, 2015 in an amount not-to-exceed Ninety Thousand, Five Hundred and Fifty-Nine (\$90,559.00) Dollars, which shall be paid to Ms. Oristano in seven monthly installments of Twelve Thousand, Nine Hundred and Thirty-Seven (\$12,937.00) Dollars, by the last day of each month of the term of this Agreement. Ms. Oristano shall provide technical and consulting services to the Department of Human Resources (“Department”) to assist in the transition period after her resignation; and be it further

RESOLVED, that this Agreement shall be contingent upon the approval of a Resolution by the County Board of Legislators of a waiver of Section 883.21(i)(3) of the Westchester County Code of Ethics; and be it further

RESOLVED, that this Agreement is exempt from the procedures of the Westchester County Procurement Policy under Section 9 thereof; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute said agreement and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	12	6010	4380		\$90,559

Budget Funding Year 2015 Start Date April 1, 2015 End Date October 31, 2015
 (must match resolution)

Funding Source Tax Dollars \$90,559
 State Aid _____
\$90,559 Federal Aid _____
 (must match resolution) Other _____