

44681

DATE: January 26, 2015

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to amend an agreement with DOROT, Inc. for the provision of In-Home Contact/Support services under Title III-B of the Older Americans Act to persons 60 years or older residing in Westchester County, in order to exercise the second of the County's five renewal options, and thereby extend the term of the agreement for an additional year for an amount not-to-exceed \$48,516 in Federal funds.

By resolution approved on August 1, 2013, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department") to enter into an agreement with DOROT, Inc. ("DOROT"), also (the "Contractor") pursuant to which DOROT was to provide In-Home Contact/Support services under Title III-B of the Older Americans Act to persons 60 years or older, residing in Westchester (the "Program") for a total aggregate amount not-to-exceed \$59,897, comprised of \$53,907 in Federal funds to be paid at the agreed unit-cost amount, and \$5,990 in Contractor matching funds, for the program period January 1, 2013 through December 31, 2013, with the County having the sole option to renew the agreement for up to five (5) additional one-year periods, on the same terms and conditions as the initial term, subject to the availability of funds, acceptable past performance and the prior approval of your Honorable Board (the "Agreement"). The Agreement was subsequently executed.

Additionally, by resolution approved on May 1, 2014, your Honorable Board authorized the County to amend its Agreement with DOROT to provide the aforementioned Program services, in order to exercise the first of the County's five (5) options to renew the Agreement for the Program period commencing January 1, 2014 and continuing through December 31, 2014, for a total aggregate amount not-to-exceed \$53,908, comprised of \$48,516 in Federal funds to be paid at the approved unit-cost amount, and \$5,392 in Contractor matching funds (the "First Amendment"). The First Amendment was subsequently executed.

The County now seeks authority to amend its Agreement with DOROT in order to exercise the second of its five renewal options thereunder for a term commencing on January 1, 2015 and continuing through December 31, 2015 for an amount not-to-exceed \$48,516 in Federal funds to be paid at the approved unit-cost amount. DOROT is required to contribute an amount not-to-exceed, and \$5,392 in Contractor matching funds to the Program (the "Second Amendment").

Since this contract is paid for with funds subject to the Federal Common Grant Rules, 45 CFR 92.36 (f) requires grantees to perform a price or cost analysis in order to test the market before such an option may be exercised, the Department performed a price analysis prior to making its recommendation to renew the Agreement for the 2015 Program year. Based on the price analysis, the cost per unit of the Contractor to provide the Program services is within the range of the cost of other providers offering similar services. Additionally, the Contractor has successfully provided the Program Services for the past two years. Extending this Agreement will continue to serve a public purpose by providing services to the homebound elderly population in Westchester County.

It should be noted that in 2014, 2,807 friendly visits were made to 100 homebound seniors. In addition, 1,080 telephone reassurance calls were made to 108 homebound seniors. Finally, 31 homebound seniors engaged in 362 classes with University Without Walls.

Except as specifically provided hereunder, all remaining terms and conditions of the Agreement shall remain in full force and effect.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACTS - 03/15/2015 - JOMAR VELAZQUEZ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise the second of its five options to renew an Agreement (the "Agreement") with DOROT Inc, (the "Contractor"), to provide In-Home Contact/Support services under Title III-B of the Older Americans Act to persons 60 years or older, residing in Westchester County ("the Program"), for an amount not-to-exceed \$48,516 in Federal funds, payable at the agreed upon unit-cost, for a term commencing January 1, 2015 and continuing through December 31, 2015; and be it further

RESOLVED. that the Contractor is required to contribute \$5,392 in Contractor matching funds to the Program; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement: \$53,907.00
 First Amendment: \$48,516.00
 This Second Amendment: \$48,516.00
 Total: \$150,939.00

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	686Q	4380	T686	\$48,516.00

Budget Funding Year(s) 2015 Start Date 1/1/15 End Date 12/31/15
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____

\$ 48,516.00
(must match resolution)

Federal Aid \$48,516.00
Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/05/2015 - JOMARY VIEIRA, SECRETARY