

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**43864**

DATE: December 18, 2014

TO: Board of Acquisition and Contract

FROM: Kevin McGuire  
Commissioner of Social Services

SUBJECT: **Authorization for the County of Westchester to enter into an agreement with North American Family Institute, Inc. (“NAFI”) pursuant to which NAFI will provide its Enhanced Family Wraparound Program for the period January 1, 2015 through December 31, 2015 for an amount not to exceed \$162,214 to be paid pursuant to an approved budget and subject to appropriation**

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Authority is respectfully requested for the County of Westchester, acting by an through its Department of Social Services (the “Department”), to enter into an agreement with **North American Family Institute, Inc. (“NAFI”)** pursuant to which NAFI will provide its Enhanced Family Wraparound program for the period January 1, 2015 through December 31, 2015 for an amount not to exceed \$162,214 to be paid pursuant to an approved budget and subject to appropriation.

The services to be provided pursuant to the Agreement will serve a **public purpose** by providing intensive prevention services to parents, relative caregivers and/or adoptive parents, with a focus on children's safety and family stability. NAFI Enhanced Family Wraparound staff will connect families with community resources to respond to unmet needs in order to minimize stress and reduce the risk of abuse or neglect to children.

The **goals and objectives of the agreement** are to support families through intensive in-home intervention. In-home therapy produces the following positive impacts for clients:

- Allowing the clinician to engage in assertive outreach for clients who may be initially resistant (for example, adolescents) or who may not initially see the benefits of the service.

- Eases the burden for caregivers and parents who may have many children at home, or children with special needs, because finding and paying for child care can be challenging and may prevent them from seeking out and regularly attending clinic/community based services.
- Parenting and relationship interventions are more effective with in-home treatments because they occur in a live laboratory for learning. The therapist can witness firsthand how a conflict can develop and escalate.
- In-home therapy is also highly effective for persons with social phobias or depression or even health and mobility concerns (as can often be the case with grandparents caring for their grandchildren) which may prevent them from leaving their home.

The **goals and objectives of the agreement are in the best interests of the county** as the services provided through the Enhanced Family Wraparound program will support the need for children to be maintained in their home communities, with their birth families whenever possible, and build on the strengths of the birth parents or relative caregivers to create a stable environment in which children can thrive.

The **goals and objectives of the agreement will be tracked and monitored using the performance measurement indicators** developed by the Department. NAFI will submit monthly and quarterly statistical reports in a format approved by the Department. The Department will be responsible for setting the milestones and tracking the NAFI's performance. Other monitoring efforts will include periodic review of records and site visits.

Based on the Performance Measurement Indicators, the Department is able to report **that NAFI has satisfactorily met the performance goals as of the end of the third quarter of 2014. NAFI served 21 families and 59 children as of the close of the third quarter.**

The agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xviii of said Policy as the services provided hereunder are to advance the moral, physical, mental and social well-being of children in the County of Westchester.

The agreement is exempt from the requirements of the Federal Common Grant Rules as funding under this contract falls under the Social Services Block Grant.

Accordingly, your Honorable Board's approval of the attached resolution authorizing the County to enter into an agreement with North American Family Institute, Inc. to provide its enhanced family wraparound program is respectfully requested.

**RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), is authorized to enter into an agreement with North American Family Institute, Inc. (“NAFI”) pursuant to which NAFI will provide its Enhanced Family Wraparound Program for the period January 1, 2015 through December 31, 2015 for an amount not to exceed \$162,214 to be paid monthly pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable time after such release(s) or adoption(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contractor, then the contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purpose hereof.

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2015	101	22	8900	5960	-----	\$162,214

Budget Funding Year(s): 2015  
(must match resolution)

Funding Source

**\$162,214**  
(must match resolution)

Start Date: 01/01/2015 End Date: 12/31/2015

Tax Dollars: 32%

State Aid: 47%

Federal Aid: 21%

Other: