

43678

TO: Board of Acquisition and Contract

FROM: Kunjlata Ashar, M.D.
Medical Examiner/ Pathologist
Department of Labs & Research

DATE: December 5, 2014

RE: **Resolution authorizing the County of Westchester, by and through its Department of Laboratories and Research, to enter into a Memorandum of Understanding with the New York State Division of Criminal Justice Services through its Office of Forensic Services for the provision of web-based training to laboratory personnel for an indefinite term at no cost to the County of Westchester**

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") by and through its Department of Laboratories and Research (the "Department") to enter into a memorandum of understanding ("MOU") with the New York State Division of Criminal Justice Services, by and through its Office of Forensic Services ("OFST") for the provision of web-based training to laboratory personnel for an indefinite term commencing upon execution of the MOU and at no cost to the County. The MOU would allow OFST to terminate the web-based training for any reason.

This MOU is in the best interest of the County as it will give the Department's laboratory personnel access to specialized web-based training which will improve their knowledge, expertise and therefore their performance of forensic evidence analysis services provided for the County. This specialized, technical training will enhance the efficiency, effectiveness and reliability of the forensic testing services of the Department.

The goals and objectives of the MOU are to improve and enhance the County forensic testing services and are therefore important for the residents of the County in terms of improving the efficiency of the criminal justice system. Further, this training is being provided by OFST at no cost to the County which is an additional benefit.

As I believe this MOU to be in the best interests of the County, I most respectfully urge your Honorable Board to approve the attached proposed Resolution.

KA/lac
Attachment

RESOLUTION

Upon a communication from the Medical Examiner/Pathologist, be it hereby

RESOLVED, that the County of Westchester, by and through its Department of Laboratories and Research (the “Department”) is authorized to enter into a memorandum of understanding (“MOU”) with the New York State Division of Criminal Justice Services, by and through its Office of Forensic Services, for the provision of web-based training to laboratory personnel of the Department for an indefinite term commencing upon the execution of the MOU at no cost; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	31	0010-3100			\$ 0

Budget Funding Year(s):
(must match resolution)

Start Date 1/1/2015 End Date

Funding Source

Tax Dollars _____

State Aid _____

\$ 0

Federal Aid _____

(must match resolution)

Other _____