



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

**43428**

Date: November 24, 2014

To: Board of Acquisition and Contract

From: Kevin M. McGuire, Commissioner  
Department of Social Services

Re: **Authority for the County to exercise its third option to renew an agreement with Westchester Community Opportunity Program, Inc. to provide and manage a New Rochelle Emergency Overnight Shelter for the term January 1, 2015 through December 31, 2015, in an amount not to exceed \$415,396 payable pursuant to an approved budget and subject to appropriation**

---

Pursuant to a Request for Proposals (the "RFP") issued on February 21, 2012 and a resolution adopted on June 21, 2012, the Westchester County Department of Social Services ("Department") entered into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP") for the provision of a New Rochelle Emergency Overnight Shelter for the term April 16, 2012 through December 31, 2012 in an amount not to exceed \$304,576, with the sole option on the part of the County to extend the agreement for five additional one year terms. The agreement was subsequently executed at a reduced not to exceed amount of \$303,159.

On April 4, 2013, your Honorable Board approved a resolution authorizing the County of Westchester through its Department of Social Services to exercise its first option to renew the agreement for an additional one year period commencing January 1, 2013 and ending December 31, 2013 in an amount not to exceed \$427,989 to be paid pursuant to an approved budget and subject to appropriation. The agreement was subsequently executed.

On January 23, 2014, your Honorable Board approved a resolution authorizing the County of Westchester through its Department of social Services to exercise the second option to renew the agreement with WestCOP for the provision of a New Rochelle Emergency Overnight Shelter by extending the term for one (1) additional year for the term January 1, 2014 through December 31, 2014 for an amount not to exceed \$427,989 to be paid pursuant to an approved budget and subject to appropriation. The second extension was subsequently executed.

Authority is now requested for the County of Westchester to exercise its third option to renew the agreement with WestCOP for the provision of a New Rochelle Emergency Overnight Shelter by extending the term for one (1) additional year for the term beginning January 1, 2015 and ending December 31, 2015 for an amount not to exceed \$415,396 to be paid pursuant to an approved budget and subject to appropriation.

The agreement will serve a **public purpose** by providing a safe, sanitary, warm, dry place for people who are not housed and do not currently participate in the formal County shelter system. The individuals to be served by the emergency shelter are in need of housing, and may have been disqualified from a public assistance program for failing to comply with a rule, procedure or regulation or are otherwise ineligible for DSS benefits.

The **goals and objectives** of this contract are to provide a safe, sanitary, warm, dry place for people who are not housed and do not currently participate in the formal County shelter system.

The **goals and objectives are in the best interests of the County in terms of fiscal responsibility** because emergency care provided by this program for this vulnerable population addresses their temporary needs, reduces incidents of illness and stress and keeps them independent of the costly shelter system.

The goals and objectives of the proposed agreement are in the **best interests of the County in terms of health and safety** as this program provides a temporary shelter, protects the targeted population from exposure to severe weather conditions and keeps them off the streets during the night hours.

The **goals and objectives as stated in the resolution will be tracked and monitored** through performance measurement indicators created by the department. They include, but are not limited to, the submission of monthly statistics and quarterly reports as well as direct contact with program staff. The Department is able to report that from the beginning of the year through the 3<sup>rd</sup> quarter of 2014, 1,004 singles have been served by this program and 777 (77%) have been linked to various services.

Except as specifically modified hereby, all other terms and conditions of the original agreement as extended shall remain the same.

A resolution is annexed hereto, which I recommend for your favorable consideration.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to exercise its third option to renew an agreement with Westchester Community Opportunity Program, Inc. for the provision of a New Rochelle Emergency Overnight Shelter in an amount not to exceed \$415,396 for the term beginning January 1, 2015 and ending December 31, 2015 (the "Agreement") to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that except as specifically modified hereby, all other terms and conditions of the original agreement as extended shall remain the same; and be it further.

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to  
be  
Charged/cred  
ited  
2015

Fund	Dept	Major Program, Program & Phase Or Unit	Object / Sub Object	Trust Acco unt	Dollars
101	22	8900	5860	-----	\$415,396

Budget Funding Year(s):  
(must match resolution)

2015

Start Date: 1/1/15 End Date: 12/31/15

Funding Source

Tax Dollars: 71 %

State Aid: 29 %

**\$415,396**

(must match resolution)

Federal Aid:

Other:

APPROVED BOARD OF ACQUISITION & CONTRACTS 01/08/2015 - JOMAR VIEIRA, SECRETARY